



Cornell University
Office of the Assemblies

Office of the Assemblies

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2018 Spring Employee Assembly **Candidate Expense Report**

Seat/Position Sought:

Candidate Name:

NetID:

Please summarize your campaign expenditures below **and attach receipts for all expenses**. This form is due to the Office of the Assemblies (109 Day Hall) by 12:00PM (noon) on Thursday, April 12th, 2018.

Per the Election Rules §Maintaining a Fair Environment.1. b.c:

- Candidates and their supporters may not exceed \$50 for out-of-pocket spending and fair market value of donations of materials and professional services. Candidates must submit a Candidate Expenditure Statement Form and all receipts and proof of fair market value to the Office of the Assemblies, 109 Day Hall, by the deadline specified on the Elections Calendar. If no money was spent for the campaign, the Candidate Expenditure Statement Form must still be signed and dated showing a statement of zero (\$0) spending, and turned in by the deadline.
- Candidates may be reimbursed for up to \$50 of allowable campaign expenses. Common allowable campaign expenses include: photocopies from on-campus vendors, domain name fees, and web hosting fees. If there is any question, Candidates should receive preclearance on expenditures to ensure that they are reimbursable. Only expenditures that are submitted on the official candidate expenditure statement form with the original receipt will be reimbursed.

Expense Description	Amount
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
TOTAL EXPENDITURES	\$

Campus Address: _____ Campus Phone: _____

I attest by my signature below that the information I have provided is true and accurate to the best of my knowledge. I understand that ineligible expenses will not be reimbursed, and I may be disqualified.

Signature of candidate _____ Date _____