

Outdoor Odyssey SAF Application

Mission Statement and Overview of the Organization

Mission Statement

Our mission is to help new students transition into and thrive at Cornell by fostering community and creating opportunities for personal growth in an outdoor setting. We accomplish this goal by offering a variety of outdoor trips, including but not limited to backpacking, rock climbing, and canoeing, that enable students to connect with their peers and the university under guidance and mentorship of upperclassmen leaders.

History

Outdoor Odyssey is a pre-orientation program that trains Cornell undergraduates to lead groups of incoming freshmen and transfer students on a variety of outdoor trips the week before New Student Orientation begins. Incoming students benefit from a practical and meaningful transition to Cornell, and current undergraduates receive one of the most robust leadership development opportunities on campus, Odyssey's guide training program.

Odyssey was founded as Wilderness Reflections (WR) in 1972, headed by the Assistant Dean of Students, David B. Henderson. The first program of its kind in the United States, Wilderness Reflections garnered national attention and was featured in newspapers across the country. Almost immediately, Wilderness Reflections began to receive requests for advice from other universities interested in creating similar programs.

In 1975, Wilderness Reflections left the Dean of Students Office and became an entirely student-run organization. WR began to offer outdoor leadership classes through the Physical Education department to train trip leaders. In 1984, this PE program became the Cornell University Outdoor Program, later re-named Cornell Outdoor Education (COE). COE now has the reputation as one of the nation's leading collegiate outdoor programs.

As the organization grew, Wilderness Reflections began to offer a wider variety of trips to appeal to more incoming freshmen. Guide training was continually refined.

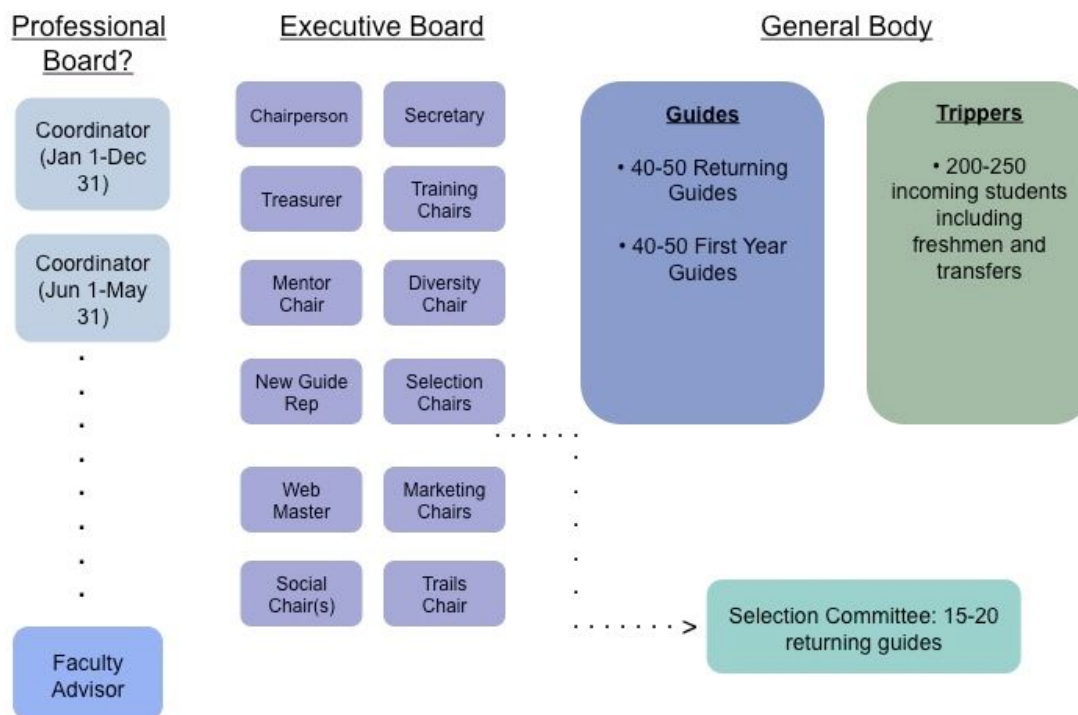
2003 witnessed the creation of the Wilderness Reflections Advisory Committee, giving WR a new year-round administrative organization. In 2005, WR first received SA funding. This funding allowed WR to increase leadership development opportunities for current undergraduates as well as make the pre-orientation trips accessible to a more diverse population of incoming students.

In 2008, the Wilderness Reflections Advisory Committee unanimously voted to change WR's name to Outdoor Odyssey to increase relevance and accessibility to new generations of Cornell students.

A new guide training model was enacted in 2009 to provide a more comprehensive and innovative leadership development series. Seminars with outdoor education and leadership theory professionals were integrated into the trainings and a new emphasis on student-leader collaboration with professionals provided the framework for offering more advanced leadership training opportunities to all Cornell undergraduates.

The Odyssey '15 and '16 trip cycles have set record numbers for both participants and guides. Consequently, the organization has already begun to expand the number and diversity of trips to accommodate increasing demand. We are looking ahead to determine how far Odyssey is able to grow, given the constraints of limited gear and the administrative and logistical burdens.

GENERAL STRUCTURE OF OUTDOOR ODYSSEY



Outdoor Odyssey SAF Application

Governing Documents

The Outdoor Odyssey Constitution and Bylaws

Article I – Name

The name of the organization is Outdoor Odyssey (Odyssey).

Article II - Organizational Purpose and Arrangement

Outdoor Odyssey is a student-run organization that provides Cornell students with an outdoor pre-orientation experience.

Odyssey receives office space, advising, and logistical support from Cornell Outdoor Education (COE).

Odyssey has autonomous student leadership regarding staffing, training, budgeting, and logistics for trips. COE risk-management staff has oversight on all staff decisions made by Odyssey.

Article III – Advisor

The advisor for Outdoor Odyssey is an appointed full-time administrator of Cornell Outdoor Education.

Article IV – Mission Statement and Values

The Mission Statement of Outdoor Odyssey is as follows:

Our mission is to help new students transition to Cornell by fostering community and creating opportunities for personal growth. We do so by offering a range of outdoor trips that enable students to connect with their peers and the university under guidance and mentorship of upperclassmen leaders.

The Values of Outdoor Odyssey are as follows:

- 1)Our program is open-minded and inclusive. We strive to offer a variety of programs to all who are interested regardless of background or experience.*
- 2)Physical and emotional safety, respect for nature, and fun are the cornerstones of every trip.*
- 3)Student leaders use their dedication, energy and leadership skills to help individuals grow.*
- 4)Within the program, as well as within the Cornell community, we cultivate healthy and supportive social interactions and networks.*

Article V – Membership

Membership in the organization for any given academic year is composed of the participants in the pre-orientation trips, guides who lead these trips, students on the Outdoor Odyssey Executive Board (OOEB), the student Coordinator[s] of Odyssey, and past guides and trippers who remain active in social events and trainings. All members must be registered students of Cornell University.

Article VI – Leadership and Organizational Structure

Leadership of Odyssey is found in the authority of the Outdoor Odyssey Executive Board (OOEB) and the Odyssey Coordinator[s]. Guides fulfill leadership positions, are responsible for leading training trips, and take full responsibility for their pre-orientation Odyssey trip.

1) **Outdoor Odyssey General Body**

- a. The general body of Outdoor Odyssey is composed of all Outdoor Odyssey members including those on the OOEB. The general body meets at least once a semester, and otherwise as needed and is the sole body that elects people to the OOEB as outlined below.
- b. The general body may propose items to the OOEB and appeal decisions of the OOEB with a majority vote of the entire general body. The vote must occur at a general body meeting or by means of a paper petition supported by a majority of the entire general body. In the case of an appeal, the executive board must vote unanimously to maintain the decision.

2) **Guides**

- a. Guides lead the pre-orientation trips during the summer, and are responsible for all preliminary planning and follow-up work. Guide contracts outline trainings required for each year, this training is mandatory, and anyone who does not complete this training will not be able to guide.
- b. Guides in training are those who have been accepted by the selection committee, but have not yet completed one year of guide training. Odyssey recognizes that first year guides have a variety of backcountry and leadership experience, and holds that all experience levels can benefit from the guide training process. The Odyssey Coordinator[s] are ultimately responsible for guide groupings involving first year guides.

3) **Officers**

- a. **Area Coordinators:** Responsible for the planning and leading of a major training for all Odyssey guides. AC's assist guides in route selection and trip planning, and are appointed by the Coordinator[s].
- b. **Mentors** – Responsible for training new guides and reviewing material once per month. Mentors must also attend one meeting per month to learn what they must teach.

2) **Outdoor Odyssey Executive Board**

- a. The Outdoor Odyssey Executive Board (OOEB) is comprised of members holding the positions of Chairperson, Secretary, Treasurer, Committee Chairs, and the Odyssey Coordinator[s]. The OOEB must contain at least one guide-in-training and two returning guides, and all positions other than the Coordinator[s] are subject to the election and removal guidelines below.
- b. The OOEB is charged with serving as a resource and advising unit to the Coordinator[s]. Coordinator[s] may decide what items are to be presented to the OOEB, but must present major decisions regarding guide selection, guide training, selection of trips, large purchases, and the logo.

c. **Leadership of the OOEB**

i. **Chairperson**

- 1. The chairperson is responsible for proposing agenda items to the OOEB as directed by the Coordinator[s]. The Chairperson is also responsible for establishing where and when OOEB meetings occur and for calling the votes.

ii. **Secretary**

- 1. The Secretary will record meeting minutes, including attendance of meetings, which are to be forwarded to the general body promptly. The Secretary is also responsible for correspondence and organization tasks assigned by the Coordinator[s] and the OOEB.

iii. **Treasurer**

- 1. The Treasurer works closely with the Coordinator[s] and is responsible for presenting the budget to the OOEB every spring for the following Odyssey year, managing monetary transactions, and proposing

trip prices to the OOEB. If the Treasurer position goes unfilled during an election cycle, the Coordinator[s] must undertake the responsibility of the position.

iv. Working Chairs

1. Working Chairs are committee heads that assist the Coordinator[s] in completing the tasks that are vital for Odyssey's operation during the academic year. All chairs shall be elected on an annual basis by the general body per the election guidelines set forth under (d) below unless otherwise stated. Permanent Chairs on the OOEB are as follows:

a. Training Chair: Works closely with Coordinator[s] and the COE Director of Risk Management to develop, advertise, implement, and analyze Outdoor Odyssey's strategic training plan. The training chair is charged with maintaining excellence in the training of both returning and first year guides.

b. Marketing Chair: Responsible for marketing Odyssey effectively to current students, alumni, and especially potential trippers. The Marketing Chair is essential to portraying Odyssey's image as a professional, historic, and fun organization and ensuring healthy tripper enrollments.

c. Social Chair: Responsible for strengthening the Odyssey community by planning and implementing social events throughout the year.

d. Selection Committee Chair: Responsible for forming the selection committee and overseeing the proceedings outlined in article IX. Selection chair must have previously been a member of selection committee.

e. Webmaster: Responsible for updating and improving online publicity tools such as the website and e-list, as well as the computer infrastructure necessary to run Odyssey.

f. Guide-In-Training Representative: Charged with representing the opinions and ideas of the guide in training community.

g. Trail Chair – Charged with trail maintenance and trips.

2. Flexible Chair Clause

a. The OOEB may appoint Odyssey members to chair positions not listed above, and may appoint as many as two members to any given chair position. One member of the OOEB can hold more than one position. Chairs have the choice to appoint a committee to aid them in their duties, with the exception of the Selection Committee Chair who must form a selection committee.

b. General body members are welcome at OOEB meetings. Present members who do not hold positions on the OOEB are awarded two votes in total and no more than one vote per member.

d. Elections

i. Election of Outdoor Odyssey Chairs, Secretary, Treasurer, and Chairperson Positions will occur at least annually and be run by the Coordinator[s], with the exception of the Area Coordinators.

ii. The positions will be advertised, nominations accepted, and election date determined by the Coordinator[s]. All members present at the general body meeting on the election date will be eligible to vote.

iii. All people running for positions must have been selected to be an Odyssey guide. All people running the fall semester must have previously led an Odyssey trip.

a. All other OOEB positions will be filled on an as-needed basis; selection of which will be coordinated by the OOEB. Elections for a vacated position occur on a similar ad hoc basis. NO If a chair is unable to perform their duties, an interim chair will be appointed by the Coordinator[s] and approved by the OOEB and will be in the position until the end of the semester or the next election.

3) Coordinator[s]

a. Odyssey Coordinator[s] are the leaders of Odyssey, and responsible for overseeing the administration of all Odyssey activities, events, financials, and projects during the summer and

academic year. Coordinator[s] make all decisions for Odyssey when classes are not in session.

b. The selection of Coordinator[s] is determined by the current Coordinator[s] with the guidance of the organization's advisor. This selection is then approved by the OOEB by at least a 2/3 vote.

c. Coordinator[s] are paid a stipend by the organization for the work that they do over the summer. The salary is to be determined by the OOEB with the guidance of the advisor.

d. Due to the nature of their responsibilities, Coordinator[s] may make emergency decisions and trivial decisions without the prior approval of the executive board. All emergency decisions may be reviewed and reversed by the OOEB.

e. One or two Coordinators can serve at a given time.

Article VII – OOEB Meetings

Meetings of the OOEB are held weekly during the academic year, and special meetings may be called on an ad hoc basis by the Coordinator[s]. Every member on the OOEB, except the Coordinator[s], wields one vote in every decision. Meetings must be advertised to the general body.

The OOEB will meet to prepare for general body meetings, training and social events, and the pre-orientation Odyssey trips. Any member of the OOEB who misses two consecutive meetings or four meetings without prior valid notification within the span of a semester, or is deemed to be lacking in their duties, can be forced to step down by at least a 2/3 vote of the OOEB or by the Coordinator[s]. The vacated position must be filled by the end of the current semester by another member of the OOEB, appointment by the Coordinator[s], or through election as outlined above.

Article VIII – Actions

Majority determines actions to be taken by both the general body and the OOEB, unless otherwise specified by the constitution. In order for action to be taken at a meeting, a quorum of 6 members and one Coordinator must be present. If an action is deemed by the OOEB to be contentious, it may be tabled until the next meeting. All risk management decisions can ultimately be overturned by Cornell Outdoor Education administrators.

Article IX – Selection Process

The Selection Chair is to appoint a selection committee under the supervision of the Coordinator[s]. This committee chooses guides by evaluating applications submitted and conducting interviews. If applicants are unhappy with the selection committee decision, they can appeal to the committee for a re-evaluation. The selection committee is also responsible for grouping guides and assigning guides to Odyssey trips.

Article X – Amendments

Amendments and changes to this constitution require at least a 2/3 vote by the OOEB.

Article XI – Contracting of Outside Employees

Non-student and non-member hiring decisions must be approved by the OOEB if it is in session.

Outdoor Odyssey Bylaws

1. Funding for the trips comes from fees that participants need to pay out of pocket and by-line funding from the student activity fee. Other sources of funding may be procured if approved by the executive board.

2. The Selection Committee is formed on a voluntary basis and is composed of experienced guides who have been approved by the Coordinator[s] and selection committee chair. Members of the Selection Committee are charged with choosing future guides and related decisions such as guide grouping.
3. Each fall, two consecutive OOEB meetings are devoted to planning the next year's program: the number and type of trips, training procedure, and any other changes.
4. Training Chairs and Area Coordinator[s] must have adequate experience (as assessed by the OOEB), and are preferably seniors who have guided two trips. Selection Committee members must have guided a minimum of one trip and been approved by the Coordinator[s] and Selection Committee Chair. All other positions are open to the general membership.
5. The constitution is reviewed and updated annually by the OOEB.
6. The OOEB sets deadlines for when committee work is to be completed.
7. The OOEB reserves the right to correct the minutes of the previous meeting as needed.
8. The OOEB and the Coordinator[s] must maintain an appropriate level of transparency in their decision making with the general body and one another.

Outdoor Odyssey SAF Application

Written Organization Profile

Officers for the 2016-2017 Academic Year

Coordinator: Zoe Maisel (zam7)
Coordinator: Josh Kurisko (jtk88)
Executive Board Chairperson: Arielle Anderer (aea68)
Secretary: Chris Welker (clw222)
Treasurer: Red Giuliano (rg586)
Training Chairs: Gregory Bielat (gjb75)
Lizzy Langenburg (eal239)
Selection Chairs: Grace Livermore (gsl56)
Cathy Han (ch659)
Stef Wu (scw87)
Marketing Chairs: Hannah Fuller (hef39)
Walter Johnson (wdj24)
Diversity Chair: Deepa Saharia (ds955)
Social Chairs: Sarah Scott-Cruz (sms578)
Lizzi Gorman (eg434)
Web Master: Blake Goodwyn (rbg87)
Trail Service Chair: Fraz Lugay (fjl39)
Advisor: Chris Leeming, Land Programs Coordinator, Cornell Outdoor Education

Officers for the 2017-2018 Academic Year

Coordinator: Lizzy Bach (esb247)
Coordinator: Xavier Luna (xle2)
Coordinator: Jessica Nagy (jmn248)
Executive Board Chairperson: Arielle Anderer (aea68)
Secretary: Chris Welker (clw222)
Treasurer: Red Giuliano (rg586)
Training Chairs: Dara Canchester (dnc32)
Selection Chairs: Francis Ledesma (fl297)
Josh Kurisko(jtk88)
David Marchena (dpm247)
Marketing Chairs: Melissa Page (map369)
Nainika D'Souza (nmd65)
Diversity Chair: Claire Liu (cl867)
Rahul Hosalli (rh456)
Social Chairs: Cecilia Martindale (cm763)
Sarah Scott-Cruz (sms578)
Web Master: Liana Margolese (lm644)
Trail Service Chair: Fraz Lugay (fjl39)
Advisor: Chris Leeming, Land Programs Coordinator, Cornell Outdoor Education

Number of Members per Semester

Semester	Upperclassmen Guides	Guides in Training	Student Trip Participants	Executive Board Members
Fall 2016	95	40	206	17
Spring 2017	95	40	NA	17
Fall 2017	85	38	220	17

Spring 2018	85	38	NA	17
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Description of Activities, Programming and Events in the Current Funding Cycle

GENERAL OVERVIEW

- **Outdoor Odyssey Executive Board:** Weekly meetings comprised of 17 elected chairs to develop and determine strategic initiatives, projects, and programs for Odyssey.
- **Pre-orientation Trips:** More or less thirty trips go out each August, comprised of about 200 participants and 80 guides.
- **Fall Freshmen Events:** Social events held for August trip participants and guides to ensure Odyssey's continued effectiveness in facilitating a smooth and supported transition as the upperclassmen guides continue their mentorship of the incoming students.
 - Events have so far included trail clean-up at Treman State Park, Odyssey picnic in the plantations, potluck dinners, and rock climbing night at Lindseth climbing wall.
- **Guide Recruitment:** Members of the executive board and general body recruit Cornell undergraduates for guide in training positions. In recent years, marketing campaigns have been directed at recruiting Cornell students who have not done Odyssey as incoming freshmen. Odyssey accepts new hires had never previously participated in Odyssey, and some who have never gone backpacking before.
- **Guide Selection:** In the fall semester, 18 veteran Odyssey guides and officers interviewed and selected all 2017 Odyssey guides and guides-in-training for a new body of 110 guides.
- **Guide Training:** Year-round 80-hour trip leader trainings range in topic from leadership and instructional theory to group development, mentoring, and outdoor technical skills.
 - Training workshops will be conducted with support from a wilderness medical professional for medical review, and from Cornell Woodson in the ILR school for Diversity and Inclusion training.

SPECIFIC OVERVIEW

2016-2017 Academic Year:

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August: 33 different 4, 6, and 8 day pre-orientation trips run

September:

- Executive board members are voted in
- General body meetings and executive board meetings begin
- More effort from the marketing chair to alert the entire Cornell community of the ability to guide for Odyssey: advertisements for the Odyssey guide position are sent to Denise Cassaro and to the undergraduate listserv
- Information session held on guiding position, around 30 people in attendance
- Weekly Executive board meetings take place

October:

- Executive board collaborates in leadership development
- New and returning guide applications are due-- 170 applications received
- Selection chairs plus a selection committee including executive board members, veteran guides, and the coordinators meet to deliberate guide position offers
- New guides are accepted
- Trail Service clean up day at Treman State Park - 4 people attended for 4 hours of work. Cost: \$25
- Climbing night at Lindseth Wall is held, 35 people attend, cost: \$0

November:

- Odyssey holds its "Kickoff" event to welcome the newly accepted guide community
- The training chairs develop an extensive training program; the training chairs introduce new guides in training to their veteran guide mentors
- New staff orientations for newly selected guides kicks off the training process

December:

- End of year formal celebration at The Nines to reunite the entire Odyssey community and friends
- First mentor meetings are held to introduce guides in training to community, curriculum and the essence of Odyssey

January:

- A handful of guides take the 8 day Cornell Outdoor Education course "Wilderness First Responder" to gain extensive outdoor medical knowledge, cost per person: \$450
- Coordinator works to fully develop the plan for the year and update website
- Weekly Executive board meetings begin again

February:

- Guides in training continue to meet with their mentors to gain knowledge in the realm of outdoor technical skills and interpersonal leadership skills
- Seminars are held on technical skills, every guide-in-training must attend and seminars are led by returning guides

- All guides in training sign up and take the 2 day outdoor medicine course Wilderness First Aid training to prepare for their trips, cost per person \$250
- Masterclass is held with all guides, focuses on risk management and developing interpersonal leadership skills

March:

- Guides in training continue to meet with their mentors to gain knowledge in the realm of outdoor technical skills and interpersonal leadership skills
- Seminars are held on technical skills, every guide-in-training must attend and seminars are led by returning guides
- All guides attend seminar held with EARS on diversity, social issues, and open communication
- Optional area trainings are held for rock climbing and tree climbing
- March Madness is held for the entire Odyssey community with interpersonal skills trainings and events to help in guide team pairings
- Guide Outdoor Leadership Development trip is held over spring break for returning guides, trip focuses on further development of mentors, communication and risk management

April:

- Guides in training attend an overnight training to practice the technical skills and teaching skills learned in the earlier trainings --returning veteran guides lead this training
- Guides in training continue to meet with their mentors to gain knowledge in the realm of outdoor technical skills and interpersonal leadership skills
- More seminars are held on technical skills, every guide-in-training must attend and seminars are led by returning guides

May:

- All Odyssey guides, whether new or returning, attend a 4 day end of the year training to practice for August trips. This is the final evaluation for all guides.

June-July:

- A handful of guides take Wilderness First Responder- cost per person \$450
- Coordinators work full time to prepare for trips in August- see below for more details

2017 Academic Year

August: 30 different 4, 6, and 8 day pre-orientation trips run

September:

- Executive board members are voted in
- General body meetings and executive board meetings begin
- More effort from the marketing chair to alert the entire Cornell community of the ability to guide for Odyssey: advertisements for the Odyssey guide position are sent to Denise Cassaro and to the undergraduate listserv
- Information session held on guiding position, around 30 people in attendance
- Weekly Executive board meetings take place

code	name	Start Date	Students Leading the Event	Attendance_FinalCalcd
OO-4DBPFL1-SU16	4 Day Backpacking in the Fingerlakes 1	8/14/16	2	5
OO-4DBPFL2-SU16	4-Day Backpacking in the Fingerlakes 2	8/14/16	3	5
OO-4DBPFL3-SU16	4-Day Backpacking in the Fingerlakes 3	8/14/16	3	5
OO-4DBPFL4-SU16	4-Day Backpacking in the Fingerlakes 4	8/14/16	3	5
OO-4DBPFL5-SU16	4-day Backpacking in the Fingerlakes 5	8/14/16	3	6
OO-4DBPFL6-SU16	4-Day Backpacking in the Fingerlakes 6	8/14/16	3	4
OO-4DBPFL7-SU16	4 Day Backpacking in the Fingerlakes 7	8/14/16	2	4
OO-4DBPFL8-SU16	4 Day Backpacking in the Fingerlakes 8	8/14/16	3	5
OO-4DBPFL9-SU16	4 Day Backpacking in the Fingerlakes 9	8/14/16	3	8
OO-4DService1-SU16	4-Day Outdoor Service 1	8/14/16	3	8
OO-4DTRCL-SU16	4-Day Tree Climbing	8/14/16	3	8
OO-6DBike-SU16	6 Day Bike Touring	8/12/16	3	6
OO-6DBPADK1-SU16	6-Day Backpacking in the Adirondacks 1	8/12/16	2	6
OO-6DBPADK2-SU16	6-Day Backpacking in the Adirondacks 2	8/12/16	2	5
OO-6DBPADK3-SU16	6-Day Backpacking in the Adirondacks 3	8/12/16	2	5
OO-6DBPADK4-SU16	6-Day Backpacking in the Adirondacks 4	8/12/16	3	5
OO-6DBPADK5-SU16	6 Day Transfer Backpacking in the Adiron	8/12/16	3	6
OO-6DCanoe1-SU16	6-Day Canoeing in the Adirondacks 1	8/12/16	2	8
OO-6DCanoe2-SU16	6-Day Canoeing in the Adirondacks 2	8/12/16	2	7
OO-6DCanoe3-SU16	6-Day Canoeing in the Adirondacks 3	8/12/16	2	8
OO-6DClimb1-SU16	6-Day Rock Climbing and Backpacking in	8/12/16	3	6
OO-6DClimb2-SU16	6-Day Rock Climbing and Backpacking in	8/12/16	3	7
OO-6DClimb3-SU16	6-Day Rock Climbing and Backpacking in	8/12/16	3	6
OO-6DClimb4-SU16	6-Day Rock Climbing and Backpacking in	8/12/16	3	6
OO-6DCS1-SU16	6 Day Backpacking in the Catskills 1	8/12/16	3	6
OO-6DCS2-SU16	6 Day Backpacking in the Catskills 2	8/12/16	3	6
OO-6DCS3-SU116	6 Day Backpacking in the Catskills 3	8/12/16	3	6
OO-6DFA-SU16	6-Day Farm	8/12/16	3	4
OO-6DME1-SU16	6-Day Multi-Element 1	8/12/16	3	8
OO-6DME2-SU16	6-Day Multi-Element 2	8/12/16	3	7
OO-8DGreens1-SU16	8-Day Greens 1	8/10/16	3	7
OO-8DGreens2-SU16	8-Day Greens 2	8/10/16	3	7

OO-8DRB1-SU16	8 Day Rock Climbing and Backpacking in 1	8/10/16	3	5
OO:TRNG-GOLDSP2017	Gold trip	3/24/17	2	10
OOGBODY-SP17	OO General Body meeting	5/4/17	1	25
OOMASTER-SP17	Master Class	2/24/17	0	40
OOTRNGAPR1-SP17	April Training Trip 1	4/6/17	2	9
OOTRNGAPR2-SP17	April Training Trip 2	4/7/17	2	9
OOTRNGAPR3-SP17	April Training Trip 3	4/7/17	2	9
OOTRNGAPR4-SP17	April Training Trip 4	4/13/17	2	9
OOTRNGAPR5-SP17	April Training Trip 5	4/14/17	2	8
OOTRNGAPR6-SP17	April Training Trip 6	4/21/17	2	8
OOTRNGFEB1-SP17	February Seminar 1	2/8/17	4	25
OOTRNGFEB2-SP17	February Seminar 2	2/4/17	4	15
OOTRNGJAN1-SP17	January Seminar #1	1/20/17	4	15
OOTRNGJAN2-SP17	January Seminar #2	1/21/17	4	25
OOTRNGMAR1-SP17	March Seminar 1	3/4/17	4	40
OOTRNGMAY1-SP17	May Training Trip 1	5/12/17	2	10
OOTRNGMAY2-SP17	May Training trip 2	5/12/17	2	9
OOTRNGMAY3-SP17	May Training Trip 3	5/12/17	2	11
OOTRNGMAY4-SP17	May Training Trip 4	5/12/17	2	12
OOTRNGMAY5-SP17	May Training Trip 5	5/12/17	2	10
OOTRNGMAY6-SP17	May Training Trip 6	5/12/17	2	10
OOTRNGMAY7-SP17	May Training Trip 7	5/12/17	2	9
OOTRNGMAY8-SP17	May Training Trip 8	5/12/17	2	12
WFA1-FA16	Wilderness First Aid Section 1	10/22/16	2	10
WFA1-SP17	Wilderness First Aid - 1	2/4/17	3	10
WFA2-FA16	Wilderness First Aid Section 2	10/23/16	2	14
WFA2-SP17	Wilderness First Aid - 2	3/18/17	2	27
WFA3-FA16	Wilderness First Aid Section 3	11/12/16	2	14
WFA3-SP17	Wilderness First Aid - 3	4/8/17	3	9
WFA4-SP17	Wilderness First Aid - 4	4/9/17	3	10
WFA5-SP17	Wilderness First Aid - 5	3/4/17	2	14

Outdoor Odyssey SAF Application

Summary of Request for Funding

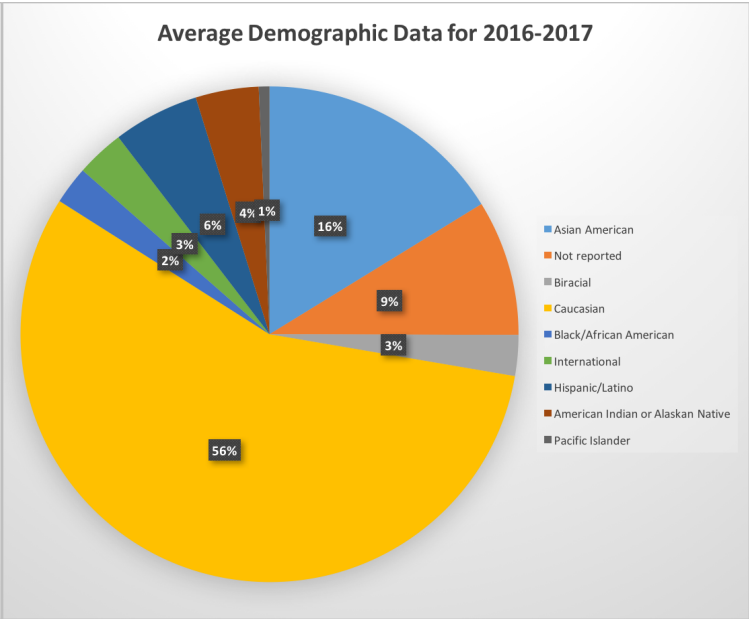
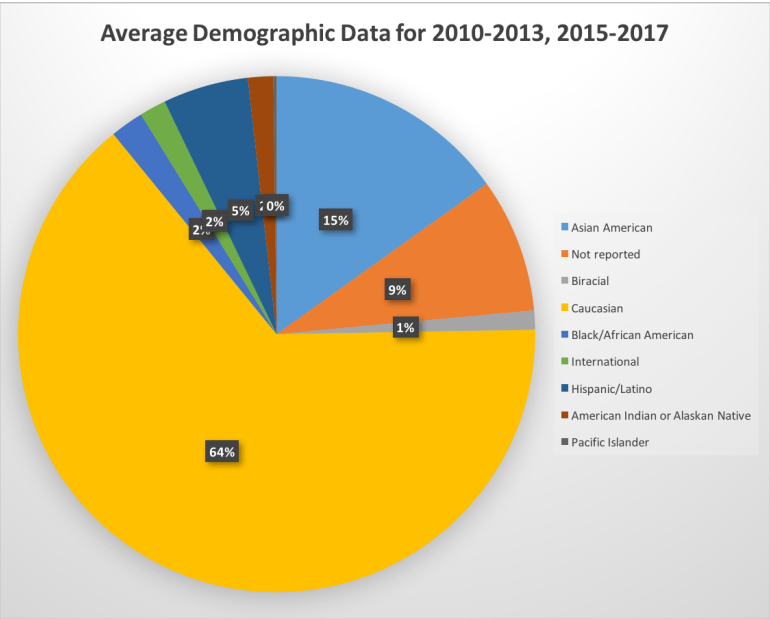
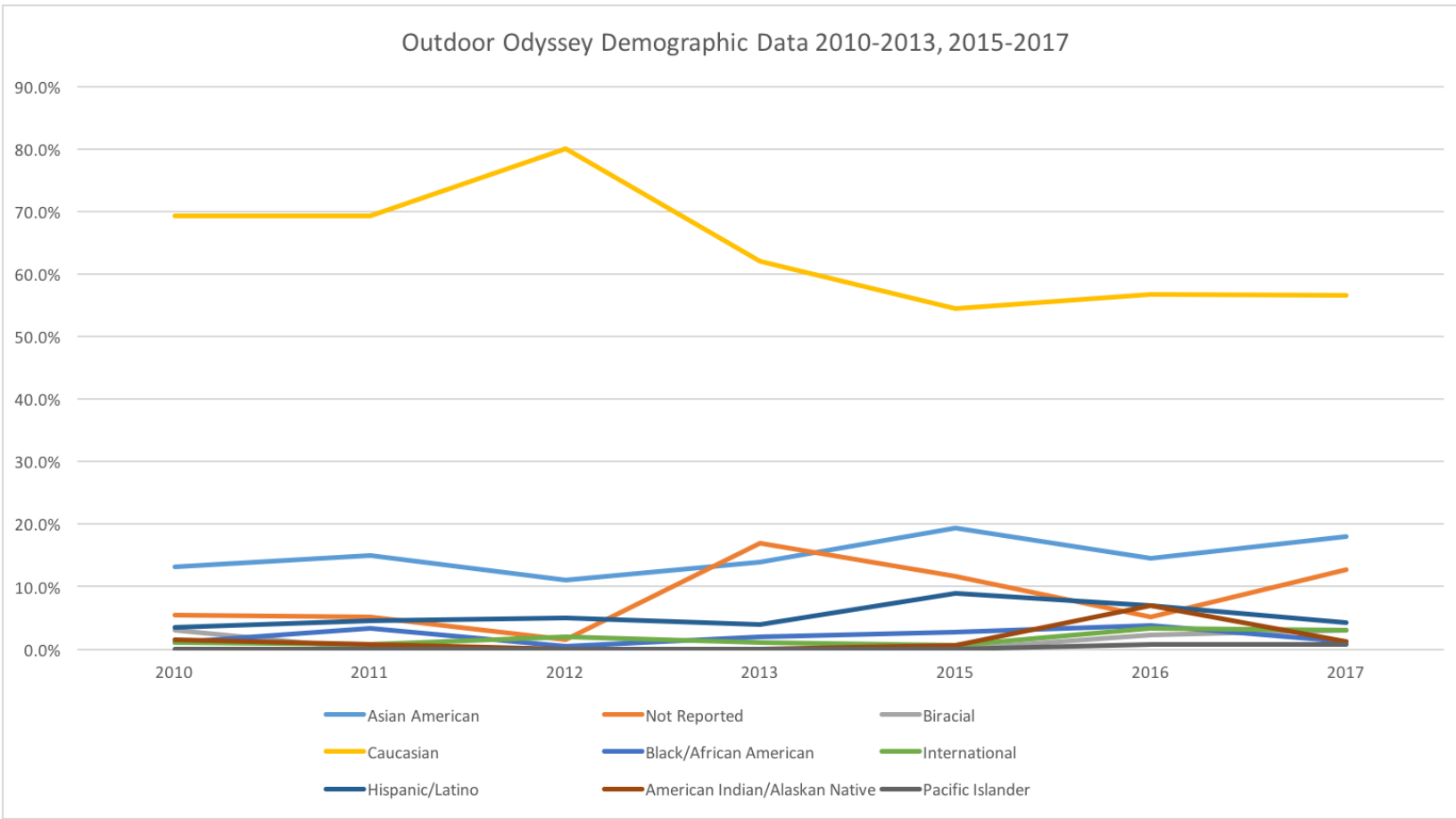
Outdoor Odyssey, Cornell's largest and oldest pre-orientation program, wishes to be reconsidered for Byline Funding for the following two years. We have included a history of Odyssey's relationship with the Student Assembly's Byline Funding process, as well as our proposed plans for our relationship with Byline Funding in the future, below:

In 2005 Outdoor Odyssey first received funding from the Student Assembly. The organization used allocated funds to cut trip costs for participants, thus opening up participation in Odyssey to a wider variety of Cornell undergraduates. In 2009, we received a 50% increase in funds. Before this, our participant enrollment was stagnant at far less than 100 incoming students. After this increase in funding, our organization grew significantly, and our participant numbers rose well over 100%. From 2009 onwards we have served around 200 incoming students yearly. Our guide community, which fluctuates between 75 and 90 guides from year to year training cycles, pushes out active participant enrollment to nearly 300 students. By our estimates there are around 800 students on campus who have directly participated in Outdoor Odyssey, and immeasurable is the number of students indirectly affected. Odyssey creates lasting networks of people who might have never met otherwise at Cornell, and it allows for people with different interests to remain in touch throughout their experience at Cornell, making the Cornell community smaller and more connected.

At this moment in Odyssey's history, we are proud of our consistent ability over the past six years to safely send 300 students into the wilderness every August. We are focused on growth, but our primary aims are to sustain what we have achieved thus far. When we are able to increase our current capacity in space, equipment and training resources we will continue growing. Though the possibility of significant expansion remains far in the future, we want to keep up and improve all that Outdoor Odyssey has achieved in the past several years due largely to the Student Assembly's help. Currently, incoming freshman participants are paying enrollment fees that cover the costs of their trip in addition to covering a significant portion of training costs for guides. We are requesting an increase in the amount of \$2.75, from \$1.25 to \$4.00 per student in order to reduce costs for participants so that they will no longer have to pay for non-trip expenses. In turn this will make Odyssey more affordable and accessible to incoming freshmen, and will allow us to recruit a more economically diverse group of participants.

As per the Organization Specific Guidelines listed in Cornell Student Assembly charter we have continued our financial aid program, and have given a total of \$17,000 in need based financial aid over the past two years. Along with extensive trainings in diversity and inclusion this has helped the program recruit an increasingly diverse body of participants. As the following time series and pie charts show, a review of the demographics of those who attend (using data

from 6 of the past 7 years) shows that the demographic diversity of Outdoor Odyssey participants has been increasing.



As is clear from the data, the diversity of participants has increased significantly in the past 2 years or so. However, there are still groups that are underrepresented and the demographics of Outdoor Odyssey's participants are not representative of the Cornell community. We hope that by increasing the portion of the Student Activity Fee directed towards Outdoor Odyssey, we will be able to provide more affordable trips to a wider range of audiences, and would allow us to expand our financial aid program.

With Byline Funding's financial assistance, we provide the most quality trips possible. We train our guides extensively in order to assure the emotional and physical safety of incoming students. We also ensure that the logistics of our trips create a comfortable and efficient trip process, while providing guides and participants alike with a unique, empowering and exciting experience. The positive externalities of Outdoor Odyssey's leadership and skills development program are felt throughout campus. All of Odyssey's leaders require training in first aid and emergency medicine, and everyone on campus benefits from having more or less eighty trained responders in the case of emergency situations. In the summer of 2016 one of our trips to the Green Mountains in Vermont was featured in local news for rescuing an injured hiker, a testament to the spirit of the organization. The leadership and intrapersonal skills taught during Odyssey are also highly transferrable, as Odyssey guides hold leadership positions in a variety of areas on campus.

As we work to build a community among new Cornellians even before their first days on campus, we remain competitive with other outdoor pre-orientation programs that operate annually at elite universities around the country. Outdoor Odyssey's history is unique and impressive, and our program practices have been mirrored by countless other institutions, including Harvard, Columbia, Princeton and Yale. It is a mark of prestige and a point of pride that our program has continued to thrive since 1972, and has grown to what it is today. We want to continue Odyssey's legacy for years to come, and we want to maintain our status as a leader among peer programs at competing universities. We would be honored and delighted, should the Student Assembly choose to continue its generous support of this goal through Byline Funding. Thank you very much for your time.

Financial Statements and Projections

	FY 14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Financial Projections	FY20 Financial Projections
Wages and Compensation	\$6,173	\$7,985	\$7,699	\$12,403	\$8,320	\$8,736	\$9,173
General Expenses*	\$37,243	\$35,024	\$35,811	\$39,505	\$34,750	\$36,488	\$38,312
Services						\$0	\$0
Internal Admin Support	\$19,125	\$19,125	\$19,125	\$19,125	\$19,125	\$20,081	\$21,085
COE Van Rental	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,650	\$14,333
Outfitting Gear	\$14,500	\$17,500	\$17,538	\$17,500	\$17,500	\$18,375	\$19,294
IT Upgrade / Extra First Aid Classes	\$0	\$10,649	\$0	\$0	\$0	\$0	\$0
Bursar Fees	\$2,374	\$2,436	\$2,281	\$2,410	\$2,000	\$2,100	\$2,205
Services (Printing, Room rental, etc.)	\$2,939	\$606	\$1,326	\$743	\$350	\$368	\$386
Repair and Maintenance	\$0	\$347	\$0	\$0	\$0	\$0	\$0
Business Service Center Fee	\$3,400	\$5,000	\$5,000	\$5,000	\$1,683	\$1,767	\$1,856
Total Expenses	\$98,754	\$111,672	\$101,780	\$109,686	\$96,728	\$101,564	\$106,643

General Expenses Detail		FY 14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Financial Projections	FY20 Financial Projections
Comm & Mailing - Interdepartmental	6116 - Interdept CIT - Telephone Equipment	(300.60)	(309.60)	(313.20)	(319.80)	(320.00)	(336.00)	(352.80)
	6644 - Interdept - Postage	(129.05)	(12.18)	(22.45)	(19.27)	(30.00)	(31.50)	(33.08)
Comm & Mailing - Interdepartmental Total		(429.65)	(321.78)	(335.65)	(339.07)	(350.00)	(367.50)	(385.88)
Fees, Insurances, Licenses,Royalties	6160 - Fees - Membership & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	6205 - Interdept - Parking Permits & Other Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fees, Insurances, Licenses,Royalties Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Expense - Other	6360 - Other General Expense	0.00	(727.49)	(12.03)	0.00	(900.00)	(945.00)	(992.25)
	6430 - Federal Unallowable - Miscellaneous	(1,487.47)	(283.45)	(528.15)	(849.99)	(1,000.00)	(1,050.00)	(1,102.50)
General Expense - Other Total		(1,487.47)	(1,010.94)	(540.18)	(849.99)	(1,900.00)	(1,995.00)	(2,094.75)
Leases and Rentals	6220 - Lease - Equipment	0.00	(475.00)	(850.00)	(880.00)	0.00	0.00	0.00
	6230 - Lease - Real Property	0.00	0.00	0.00	(282.00)	0.00	0.00	0.00
Leases and Rentals Total		0.00	(475.00)	(850.00)	(1,162.00)	0.00	0.00	0.00
Supplies - Interdepartmental	6630 - Interdept - Food & Beverage Catering	0.00	0.00	(108.31)	0.00	0.00	0.00	0.00
	Supplies - Interdepartmental Total	0.00	0.00	(108.31)	0.00	0.00	0.00	0.00
Supplies and Materials	6260 - Food - Non-travel business	0.00	(356.64)	0.00		0.00	0.00	0.00
	6550 - Supplies - Office	0.00	(2,948.60)	0.00	0.00	0.00	0.00	0.00
	6560 - Supplies - Durable	(2,770.20)	0.00	0.00	0.00	0.00	0.00	0.00
	6590 - Supplies - Fed Unallowable	(5.07)	0.00	(5,520.00)	(4,687.00)	(5,000.00)	(5,250.00)	(5,512.50)
Supplies and Materials Total		(2,775.27)	(3,305.24)	(5,520.00)	(4,687.00)	(5,000.00)	(5,250.00)	(5,512.50)
Travel	6750 - Travel - Domestic	(\$27,858.91)	(29,911.77)	(27,725.85)	(32,466.97)	(27,000.00)	28,350.00	(27,000.00)
	6770 - Interdept - Travel - Fleet Garage	0.00	0.00	(731.24)		(500.00)	(525.00)	(551.25)
Travel Total		(15,858.91)	(29,911.77)	(28,457.09)	(32,466.97)	(27,500.00)	27,825.00	29,216.25
General Expense Total		(37,243.69)	(35,024.73)	(35,811.23)	(39,505.03)	(34,750.00)	(36,487.50)	(38,311.88)

Outdoor Odyssey SAF Application

Analysis of Current Academic Year's Financial Statements

Most of Outdoor Odyssey's costs are fixed, and do not scale with varying number of participants. Therefore, in order to maintain our level of training and service we would have to increase fees by an equivalent amount. Additionally, cuts in funding would make it very hard to maintain the current level of financial aid (as previously stated Outdoor Odyssey gave out a total of \$17,000 in financial aid in the 2015-2016 and 2016-2017 academic years). This would work against our goal of increasing diversity and accessibility. Byline Funding contributes to reducing costs per tripper by a total of \$87, and is very valuable in allowing us to attract participants from all economic backgrounds.

% Decrease in SAF Allocation	% Increase in Tripper Fee
10%	2.18%
25%	5.46%
35%	7.64%

General Expenses Detail		FY18 Budget	10% Decrease	25% Decrease	35% Decrease
Comm & Mailing - Interdepartmental	6116 - Interdept CIT - Telephone Equipment	(320.00)	(320.00)	(320.00)	(320.00)
	6644 - Interdept - Postage	(30.00)	(30.00)	(30.00)	(30.00)
Comm & Mailing - Interdepartmental Total		(350.00)	(350.00)	(350.00)	(350.00)
Fees, Insurances, Licenses,Royalties	6160 - Fees - Membership & Subscriptions	0.00	0.00	0.00	0.00
	6205 - Interdept - Parking Permits & Other Fees	0.00	0.00	0.00	0.00
Fees, Insurances, Licenses,Royalties Total		0.00	0.00	0.00	0.00
General Expense - Other	6360 - Other General Expense	(900.00)	(900.00)	(900.00)	(900.00)
	6430 - Federal Unallowable - Miscellaneous	(1,000.00)	(1,000.00)	(1,000.00)	(1,000.00)
General Expense - Other Total		(1,900.00)	(1,900.00)	(1,900.00)	(1,900.00)
Leases and Rentals	6220 - Lease - Equipment	0.00	0.00	0.00	0.00
	6230 - Lease - Real Property	0.00	0.00	0.00	0.00
Leases and Rentals Total		0.00	0.00	0.00	0.00
Supplies - Interdepartmental	6630 - Interdept - Food & Beverage Catering	0.00	0.00	0.00	0.00
	Supplies - Interdepartmental Total	0.00	0.00	0.00	0.00
Supplies and Materials	6260 - Food - Non-travel business	0.00	0.00	0.00	0.00
	6550 - Supplies - Office	0.00	0.00	0.00	0.00
	6560 - Supplies - Durable	0.00	0.00	0.00	0.00
	6590 - Supplies - Fed Unallowable	(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)
Supplies and Materials Total		(5,000.00)	(5,000.00)	(5,000.00)	(5,000.00)
Travel	6750 - Travel - Domestic	(27,000.00)	(27,000.00)	(27,000.00)	(27,000.00)
	6770 - Interdept - Travel - Fleet Garage	(500.00)	(500.00)	(500.00)	(500.00)
Travel Total		(27,500.00)	(27,500.00)	(27,500.00)	(27,500.00)
General Expense Total		(34,750.00)	(34,750.00)	(34,750.00)	(34,750.00)