

Cornell University Student Assembly

Cornell University Student Assembly

Agenda of the Thursday, September 5th, 2019 Meeting
4:45-6:30 in the Memorial Room of Willard Straight Hall

I. Call to Order & Roll Call

II. Approval of the Minutes

- a. [August 29th, 2019](#)

III. Open Microphone

IV. Presentations

- a. President Pollack and Vice President of Student and Campus Life Lombardi (5pm-5:30pm)

V. Announcements and Reports

- a. EVP Huang – SA Orientation time change and coffee chats

VI. Business of the Day

- 1. [Resolution 2: Amending the Student Assembly Bylaws](#)
 - 1. [Proposed Bylaw Changes](#)

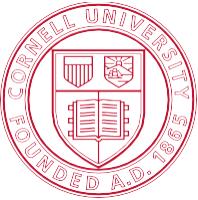
VII. New Business

- 1. [Resolution 5: Creating an ad-hoc Committee for SAFC Transformation](#)

VIII. Executive Session

- a. Appointments to the Appropriations Committee

IX. Adjournment



Cornell University Student Assembly

Cornell University Student Assembly

Minutes of the Thursday, August 29, 2019 Meeting
4:46pm-5:45pm in Memorial Room, Willard Straight
Hall

I. Call to Order & Roll Call

- a. J. Anderson called the meeting to order at 4:46 pm.
- b. Roll Call:
 - i. Present: M. Adegehe, J. Anderson, U. Chukwukere, J. Clancy, O. Egharevba, J. Feit, M. Haddad, C. Huang, J. Kroll, A. Li, G. Martin, N. Matolka, I. Pavlov, L. Smith, P. Solovyeva, B. Weintraub, K. Wondimu, V. Xu, J. Youngblood
 - ii. Absent: C. Benedict

II. Open Microphone

- a. No speakers on the open microphone.

III. Announcements and Reports

- a. C. Huang asked if the assembly members saw her email with important dates.
 - i. There was general agreement in this regard.
- b. I. Pavlov said that headshots will be taken following next week's meeting, and that members can wear whatever they want. She added that members should have some time open after the meeting since they will be walking down to West Campus after the meeting.
- c. B. Weintraub said that he had an update from the Dining Committee, and asked the assembly members to attend Waffle Night at Risley Hall, where there are gluten-free waffles.
- d. C. Huang asked that any assembly members with dietary restrictions let her know of them at the end of the meeting.
- e. J. Anderson said that people who are on the Appropriations Committee (henceforth AppsCom) should let M. Adegehe know.

IV. New Business

- a. Resolution 1: Approval of the 2019-2020 Standing Rules
 - i. J. Anderson said to the new members of the assembly that this is pretty straightforward, and that anyone who wishes to talk should raise their placard to be called on. He added that the two significant motions that will come up the most are the motion to amend and the motion to vote, and he explained each of these.
 - ii. C. Huang explained the resolution.
 - iii. O. Egharevba asked what the rationale was for moving Special Projects to the Executive Committee (henceforth Exec) from AppsCom.
 - iv. C. Huang said that it was through AppsCom last year, but that it was during a

- non-byline year, and that since AppsCom will be very busy with byline proceedings this year, Exec has agreed to take it on as a result.
- v. B. Weintraub said that he noticed a change in line 40 from 72 to 24 hours, and that he doesn't entirely disagree with the change, but that his concern is that 24 hours' notice is a bit tight, especially since many assembly members will have tight schedules later in the semester. He asked why the change was made.
 - vi. C. Huang said that the change was made last year, and was kept in to make people aware of it.
 - vii. B. Weintraub said that he thinks this warrants discussion regardless of what was done last year, and that he doesn't think 24 hours is sufficient notice to mandate attendance. He asked if they can move into a discussion on this.
 - viii. J. Anderson said that moving into discussion on that does not require a formal motion.
 - ix. I. Pavlov said that she thinks that this is fine because there are a lot of reasons that allow for an excused absence, and that she had to miss some meetings last year due to her obligations as a student athlete. She added that she can't think of anything that would warrant 72 hours' notice over 24.
 - x. U. Chukwukere asked if it would be possible to change it to 48 hours' notice.
 - xi. J. Anderson said that he can move to amend the resolution as such.
 - xii. U. Chukwukere moved to amend the resolution such that "...provides SA members at least 24 hours' prior notice of the meeting" reads "...provides SA members at least 48 hours' prior notice of the meeting" – **amended**.
 - xiii. I. Pavlov asked if that applies to all the other instances of 24 hours.
 - xiv. J. Anderson replied in the negative and said that those are unrelated points.
 - xv. J. Kroll said that there was a discussion on Rule 14 in Section 3 last year, and asked whether or not they decided not to take it on, and what the rationale was for including it this time.
 - xvi. J. Anderson said that it was approved last year, and that it just wasn't implemented because the necessary infrastructure wasn't there at the time. He added that it's still not set up, so the intent would be to keep it there and then follow through on it throughout the year.
 - xvii. M. Adegne said that she just wanted to mention that with this rule, people will need to be submitting weekly reports. She asked if this would be a Google Form.
 - xviii. J. Anderson said that it would probably be through Qualtrics.
 - xix. V. Xu said that regarding the hours, 72 is already three days and a lot of things can be changed in that time, and asked if it can be changed to 24.
 - xx. U. Chukwukere asked if special projects will permanently be under FORC.
 - xxi. C. Huang said that special projects has currently been moved to Exec, and that it can be amended in the future.
 - xxii. U. Chukwukere asked whether or not the SA only makes byline decision in the fall semester.
 - xxiii. M. Adegne said that they'll only be doing byline stuff until December, and that they could theoretically take it on again in the spring, and that they could amend it at that time should they choose to do that.
 - xxiv. J. Anderson said that the standing rules are changed every semester.
 - xxv. M. Haddad said that the resolution says that every voting member will

submit their weekly report on line 155, and then mentions biweekly reports on line 157, and asked which is correct.

- xxvi. C. Huang said that she believes that it is biweekly.
 - xxvii. J. Anderson said that it was moved to biweekly last year.
 - xxviii. O. Egharevba moved to amend the resolution such that all instances of the word “weekly” with regard to the voting member reports be replaced with “biweekly”.
 - xxix. I. Pavlov said that “biweekly” is ambiguous, and asked if they can say after the first instance of the word biweekly that it refers to every other week.
 - xxx. J. Anderson said that the first instance of biweekly would read “biweekly (every other week)”.
 - xxxi. There was a motion to amend the resolution as reported above – **amended**.
 - xxxii. B. Weintraub moved to amend line 224 to read “he, she, or they”.
 - xxxiii. A member said that there are other instances of the term “he or she,” and asked if they should change all of them to that.
 - xxxiv. V. Xu moved to amend line 156 from 72 to 24 unless anyone wants to discuss that, and that they want to have the most updated reports for the biweekly reporting.
 - xxxv. There was a motion to vote on the amendment.
 - 1. U. Chukwukere dissented.
 - 2. The motion was **withdrawn**.
 - xxxvi. U. Chukwukere asked if the report is just an update on how voting members are doing on their initiatives and projects and such.
 - xxxvii. J. Anderson replied in the affirmative.
 - xxxviii. There was a motion to vote on the amendment – **amended**.
 - xxxix. M. Haddad moved to amend line 226 to read “he, she, or they” – **amended**.
 - xl. Motion to vote on Resolution 1 – **approved** 18-0-1.
- b. Resolution 2: Amending the Student Assembly Bylaws
- i. C. Huang explained the resolution and the changes made to the bylaws.
 - ii. J. Anderson said that there is no color to denote changes in the document containing the bylaws.
 - iii. John Hannan said that this was his fault since he pulled the bylaws from the Assemblies website rather than the document in Box.
 - iv. J. Anderson said that, as a note, the assembly does not vote on bylaw changes in the meeting where they’re introduced, and that they have to table them until the next meeting
 - v. U. Chukwukere referenced lines 17 through 22 and asked a question regarding the ex-officio position for Greek Tri-Council.
 - vi. J. Anderson said that it alternates per semester.
 - vii. U. Chukwukere asked why they rotate instead of having a representative from each.
 - viii. J. Anderson said that the Tri-Council is technically considered to be one entity and that it has always been the way it is now. He added that he does not know the initial reasoning, but that he believes that it’s because Tri-Council wanted to be one entity because the opinions across its member groups are generally pretty similar.
 - ix. U. Chukwukere said that he knows that MGFC said that they were splitting off from the other organizations, and that he knows that they haven’t done

so yet in an official capacity, but that he does not know if they would like having to rotate this position with the other councils. He added that he doesn't think that they're on the same page with regard to their values and what they stand for.

- x. J. Anderson said that that is definitely something that can be talked about, and recommended that U. Chukwukere speak to MGFC about it and come back to the SA with their opinion.
- xi. V. Xu said that she would like to unstrike line 152 with regard to maintenance of the website.
- xii. O. Egharevba said that he was confused about whose job it is to manage the website, and that V. Xu told him that it was the job of the Vice President of External Affairs (henceforth ExAff), and that he just wants to make sure that he's talking to the right person.
- xiii. C. Huang said that she thinks that the confusion is that they do not know what is happening with the website, and that she is okay with unstriking it.
- xiv. B. Weintraub said that this caused a little strife last year, and that he was not involved in everything, but that it basically seemed like this was a job that may have been given to ExAff who did not have any formal training on how to manage a website, nor who expected it to be part of the role. He added that when they did internal elections, this was not part of the job description and that it was assumed that it would be taken out. He also said that he cannot speculate as to the web abilities of their current ExAff, but that it is likely that there will be one in the future that doesn't have those capabilities. He added that he doesn't think that this is the most important role of ExAff, which should be more of their publicity and connectedness, and that he is therefore against putting this back.
- xv. O. Egharevba said that he agrees with B. Weintraub in the sense that they do not know who ExAff will be next year or the year after, and that they don't typically elect ExAff for the website, and that it's just something that the assembly should work on in the future.
- xvi. C. Huang said that, for clarification, this line is not saying that this responsibility is contingent upon someone's abilities, and that it is meant to be very easy to manage, but that the whole point is that it's a simple job that they should be able to do.
- xvii. M. Adege said that she thinks that they shouldn't be electing ExAff for the sake of the website, but that she doesn't see why this role would be given to anyone else. She added that if the role of ExAff is to spread awareness of the SA, this is a very important part of the assembly's publicity, and that she doesn't know who else would be responsible. She also said that it certainly wouldn't be anyone else on Exec, and that she is sure that someone on the Communications Committee has that experience.
- xviii. M. Haddad said that, as C. Huang and M. Adege said, they can just make sure it's presentable and give the information and approve it without them necessarily having to make it themselves. She added that their job would just be to monitor and maintain.
- xix. V. Xu said that Jaewon Sim was in charge of that in past years, even in his former capacity as Vice President of Internal Operations (henceforth IOps), and that it's typically ExAff's job because they have the information they

- want to make public. She added that, as M. Adegne said, no one else in Exec is suitable for the role.
- xx. G. Martin said that he wanted to echo what M. Adegne had to say, and that if ExAff is supposed to be a liaison, and the website helps with that, there would be no reason for them not to do it. He added that ExAff will seek out help if they need to seek out help.
 - xxi. K. Wondimu asked a question.
 - xxii. V. Xu said that J. Sim gave I. Pavlov access during the summer, and that this does not require coding, just putting things in place.
 - xxiii. Ian Wallace said that he just wanted to point out that there are ways to connect with campus that don't necessarily involve a website, and that over a long period of time, it is very difficult to maintain a website, especially if it was coded by one person.
 - xxiv. J. Feit said that he appreciates I. Wallace's point and that he agrees with him with regard to the difficulty to pass down the website. He added that he doesn't think that one person should be responsible for the website, and said that a subcommittee should potentially be formed to maintain the website as opposed to one individual. He also said that if he were to take over, the SA wouldn't have a website because he knows nothing about that kind of thing, and that a committee with continuity could be a good idea.
 - xxv. O. Egharevba said that he thinks that having a group of people, which does not necessarily have to be a committee, would be a good way to get engineers and STEM people who have been traditionally underengaged with the SA to get involved and give them opportunities with the SA. He added that he thinks that that would provide more value to the people studying in those fields.
 - xxvi. J. Anderson said that the motion in question is to amend the resolution to unstrike line 152.
 - xxvii. There was a motion to vote on the amendment – **amended**.
 - xxviii. B. Weintraub said that the resolution currently skips from Section 7 to Section 9, and asked if this can be changed.
 - xxix. J. Anderson said that the numbering will be fixed.
 - xxx. U. Chukwukere asked why lines 161 and 165 are being struck.
 - xxxi. C. Huang said that she served as the Vice President of Diversity and Inclusion (henceforth D&I) last year, and that they found that those responsibilities were outdated, and that those responsibilities that were struck have historically never been done, especially since one of the organizations listed no longer exists. She added that the current hope is to add new responsibilities there.
 - xxxii. U. Chukwukere asked if there are diversity councils for each college.
 - xxxiii. J. Anderson replied in the negative.
 - xxxiv. U. Chukwukere asked if there would therefore be more changes.
 - xxxv. C. Huang said that she hopes for there to be.
 - xxxvi. M. Haddad said that in line 206 within Section 9, it currently says that the Parliamentarian classifies new actions, and asked if it can be changed such that the Parliamentarian confirms with the sponsors in this regard.
 - xxxvii. J. Anderson asked if M. Haddad has specific language for such an amendment.

- xxxviii. M. Haddad asked if this can be discussed.
- xxxix. J. Anderson said that a good way to phrase the amendment would be to change “Clarify” to “Consult with the sponsors on”.
- xl. There was a motion to amend the resolution as reported above – **amended**.
- xli. M. Adege asked if they can also use “they” in the bylaws.
- xlii. J. Anderson said that they will get rid of “he or she” and put “they” in all governing documents.
- xliii. G. Martin asked if they switched it previously to “he, she, or they” or just to “they”.
- xliv. C. Huang said that they previously did “he, she, or they”.
- xlv. M. Adege said that she feels that “they” is sufficient.
- xlvi. U. Chukwukere asked why students with disabilities were given an ex-officio position.
- xlvii. C. Huang said that this was decided on last year.
- xlviii. U. Chukwukere asked if that was discussed at that time.
- xlix. J. Hannan said that this decision was made because an at-large position allows anyone to run for the position, regardless of whether they are a member of the group of people they are elected to serve, such as minorities or LGBTQ+, but that this was of concern for a relatively small minority group as those with disabilities, and that it was therefore decided by CUDA to send a liaison to serve as an ex-officio member.
- l. G. Martin asked whether or not there are the same concerns for other minority groups.
 - li. J. Anderson said that, as further context, this was the request of the organization, and that the possibility of people hijacking the at-large positions has not been a concern for a very long time.
 - lii. G. Martin said that he believes that representation is important, and that he was just curious.
 - liii. U. Chukwukere said that he understands what G. Martin was saying, and asked whether or not there is a way to make this position a member at-large with a special stipulation.
 - liv. J. Anderson replied in the negative.
 - lv. G. Martin said the issue with that is that they would be creating a litmus test for what it means to be disabled, which creates a very unsafe and unprofessional environment.
 - lvi. There was a motion to vote on the resolution.
 - lvii. J. Anderson said that the assembly cannot vote on this resolution this week, and that it must be tabled.
- lviii. There was a motion to table the resolution – **tabled**.
- c. Resolution 3: Approval of the 2019-2020 Student Assembly Budget
- i. M. Adege explained the resolution, and said that this should be pretty noncontentious. She added that they had a \$50,000 or so reserve account which was moved to special projects.
 - ii. N. Matolka said that he would be interested in SHAC being allocated \$250, since he would like for there to be food at their monthly meetings.
 - iii. M. Adege said that that was brought up in Exec, and that the consensus was that since SHAC isn’t doing any outreach projects, there was no need for funding. She added that \$250 is a fairly small amount, but that food at

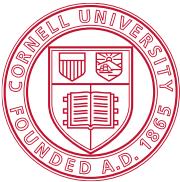
- meetings is always a nice thing to have.
- iv. C. Huang said that no committees are allowed to actually have food at their meetings except for AppsCom.
 - v. M. Adege said that she doesn't know if that's true, and that she thinks that \$100 for food once in a while is always a nice thing to have.
 - vi. C. Huang said that she agreed and that it just can't be a regular thing.
 - vii. N. Matolka said that he would argue that many of the committees in the budget also do not do outreach and that they would therefore like to have money as well.
 - viii. J. Feit said that he thinks that money going to food for meetings is a complete waste, and that he thinks that it can be far better used for diversity initiatives, health and wellness, and so on, and that putting the money to providing food for us is a waste and completely ineffective.
 - ix. M. Adege said that the food for meetings isn't for the assembly so much as it is for committee members.
 - x. J. Feit said that he thinks that it is unnecessary.
 - xi. M. Adege said that she disagrees.
 - xii. J. Clancy asked a question.
 - xiii. M. Adege said that the major change is that Health and Wellness has \$1500 now as opposed to \$250 since they are doing more programming now and need it. She added that special projects also has a lot more money now than it did in the past.
 - xiv. J. Anderson said that they can give SHAC \$250, and moved to amend the resolution to insert a line item that says as such, and therefore decrease special projects to \$33,500 – **amended**.
 - xv. O. Egharevba said that, to J. Feit's point, he disagrees that it's a waste, and when he last saw the byline process in action two years ago, meetings were from 5:00 pm to 7:30 pm, but that they often lasted longer, even until 10:00 pm. He added that he does agree with M. Adege in the sense that having food at some of these meetings is necessary, and that when people stay for a long time, they do have to eat.
 - xvi. M. Adege said that AppsCom has food at every meeting because they run through dinnertime, and that if a committee ever wants to have lunch, that shouldn't be an issue.
 - xvii. J. Anderson said that this resolution has no purview over whether committees can get food or not, and if assembly members wanted that change to have been made, it should have been discussed in the resolution pertaining to the standing rules.
 - xviii. M. Haddad said that she has a question about the SEG, and asked how the money is calculated. She said that she heard that last year, FARC had to take money from that fund, and asked how it is distributed. She added that only one HumEc student got a grant.
 - xix. M. Adege said that M. Haddad is right in that AppsCom does not handle that and FARC does. She explained the process for determining the funding, and said that they are applying for byline this fall. She added that she did not know why only one HumEc student got a grant.
 - xx. J. Anderson said that no SEG money was given to Students Helping Students.

- xxi. M. Haddad said that that is what she was told.
- xxii. J. Anderson said that it wasn't the case.
- xxiii. J. Youngblood said that he is not planning on spending \$250, and asked what would happen if the money ran out.
- xxiv. J. Anderson said that any more money needed would come from special projects.
- xxv. J. Kroll asked what the \$1000 allocated to Exec would be used for.
- xxvi. J. Anderson said that it would be used for Sprint Planning meetings, but that they typically don't use it, and that it will be put into special projects at a later date if it is not used.
- xxvii. U. Chukwukere asked what the \$250 allocated to certain committees is intended to be used for.
- xxviii. M. Adeghé said that it could be used for basically anything, such as food or incentives for a survey. She added that they typically aren't really spent.
- xxix. U. Chukwukere said that they would have to apply for special projects if they ran out.
- xxx. M. Adeghé asked for clarification on this point.
- xxxi. J. Anderson replied in the affirmative, and said that it would be a simple transfer.
- xxxii. Motion to vote on Resolution 3 – approved 16-0-1.

V. Adjournment

- a. J. Anderson adjourned the meeting at 5:45 pm.

Respectfully Submitted,
John Hannan
Clerk of the Assembly



Cornell University Student Assembly

Originally Presented on:	8/27/2019
Type of Action:	Internal Policy
Status/Result:	New Business

4 ABSTRACT: These amendments to the Student Assembly Bylaws seek to add ex-officio positions
5 tilted “Students with Disabilities Representative” and “IT Governance Liaison,”, establish the
6 Student Health Advisory Committee, and update the responsibilities of Officers

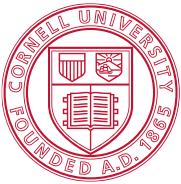
8 Sponsored by: Cat Huang '21

10 **Whereas**, Article X of the Student Assembly Bylaws state, “These bylaws may be amended at any
11 regular meeting of the assembly by a two-thirds vote of the members present, provided that
12 the amendment has been submitted in writing at the previous regular meeting. Amendments
13 may be presented to the assembly by voting members and by community petition with at
14 least 100 Cornell undergraduate student signatures;”

19 Respectfully Submitted,

21 Cat Huang '21
22 *Executive Vice President, Student Assembly*

24 (Reviewed by: Executive Committee, 6-0-0, 08/27/2019)



Cornell University Student Assembly

Bylaws

Cornell University Student Assembly

As amended on August 27, 2019

ARTICLE I: EX-OFFICIO MEMBERS

Section 1: Ex-officio Membership

Ex-officio membership grants members of the Cornell community (student, alumni, faculty, staff, administrator, etc.) full-debating privileges but not voting privileges. These positions are granted to community members to either provide a perspective from another governing body or to enhance the overall operations of the Student Assembly.

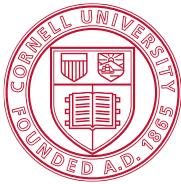
Section 2: Ex-Officio Executive Committee Positions

- A. The SA can grant an ex-officio position to any member of the Cornell community to serve as the Executive Archivist.
- B. The SA can grant an ex-officio position to any member of the Cornell community to serve as the Parliamentarian.
- C. The SA can grant an ex-officio position to any member of the Cornell Community to serve as Director of Elections.

Section 3: Organizational Liaisons

- A. The SA shall grant one member chosen by the Greek Tri-Councils an ex-officio position as an organizational liaison. The liaison chosen by the Tri-Councils shall be selected on a rotating basis from the three councils, beginning with a representative of InterFraternity Council, following with Panhellenic Association, and finishing with Multicultural Greek Letter Council. Each liaison will serve for one semester, and a liaison from the next council in the rotation will be granted membership at the beginning of the following semester.
- B. The SA will grant one executive member from Residential Student Congress an ex-officio position as an organizational liaison.
- C. The SA will grant one member from Cornell Undergraduate Veteran Association an ex-officio position as an organizational liaison. This liaison must represent the interests of the United States and its allies
- D. [The SA will grant one organizational liaison from the Cornell Union for Disability Awareness an ex-officio position titled “Students with Disabilities Representative”.](#)
- E. [The SA will grant one liaison, an undergraduate with an interest in computing and technology an ex-officio position as titled IT Governance Liaison.](#)

Section 4: Shared Governance Liaisons



Cornell University Student Assembly

- 32 A. Student Trustees. The SA will grant the Student Trustees ex-officio positions as shared governance
33 liaisons for the duration of their terms.
34 B. Undergraduate University Assembly Members. The SA will grant both student-elected University
35 Assembly members ex-officio positions for the duration of their terms.

36 **ARTICLE II: OFFICERS**

37 **Section 1: Officers**

38 The officers of the SA shall be a President, an Executive Vice President, a Vice President of Internal Operations, a
39 Vice President for Finance, a Vice President of External Affairs, a Vice President of Diversity and Inclusion, a
40 Director of Elections, a Parliamentarian, and an Executive Archivist. These officers shall perform the duties
41 prescribed by this Charter and by the parliamentary authority adopted by the SA.

42 **Section 2: Election and Appointment of Officers, Time of Election/Appointment**

43 The SA will, as soon as possible after the spring election, hold an organizational and planning meeting in executive
44 session. At this meeting, the voting members will elect from among themselves the offices of Vice President of
45 Internal Operations, Vice President for Finance, a Vice President of External Affairs, a Vice President of Diversity
46 and Inclusion. At this meeting or a meeting soon after, the voting members will elect from the Cornell community
47 (student, employee, faculty, alumnus living in Ithaca) the office of Director of Elections. Self-nomination will be in
48 order in each of the elected offices. Elected officers should be approved by a majority vote of SA members present at
49 organizational meeting. Additionally, at this meeting or a meeting soon after the members will affirm the
50 appointments of Parliamentarian and Executive Archivist. The offices of Parliamentarian and Executive Archivist will
51 be appointed by the SA President. Each nominee for the respective offices shall be subject to majority approval of the
52 SA voting members. The newly elected officers will undertake the responsibilities of their position at the start of their
53 term on the SA. Elections for officers shall be by secret ballots. SA voting members may have one vote for each
54 position to be filled but may not vote for any one individual twice on any ballot.

55 **Section 3: Terms of office**

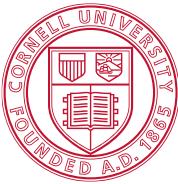
56 Officers shall serve for a term of one year or until their successor is elected and is administered the oath of office or
57 until the first of June of the year following the incumbent officer's election, whichever occurs first.

58 **Section 4: Recalling officers**

59 Two-thirds vote of the voting membership of the SA may vote to recall any officer of the SA from his or her office.

60 **ARTICLE III: OFFICER DUTIES**

61 **Section 1: President**



Cornell University Student Assembly

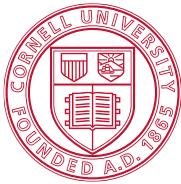
62 The responsibilities of the President are as follows:

- 63 1. Attend and chair all SA meetings.
- 64 2. Attend all Assemblies' leadership meetings and meetings with Executive staff.
- 65 3. Submit agenda items for leadership meetings after soliciting topics from Assembly members.
- 66 4. Serve as the primary Assembly correspondent with the administration, the media, and the student body.
- 67 5. Correspond with the University President following each Assembly meeting enumerating all actions that are
- 68 passed and are under the University President's purview and to solicit his or her response.
- 69 6. Correspond with the Deans of the College of Agriculture and Life Science; College of Architecture, Art, and
- 70 Planning; College of Arts and Sciences; College of Engineering; School of Hotel Administration; College of
- 71 Human Ecology; School of Industrial and Labor Relations, College of Business; following each Assembly
- 72 meeting enumerating all resolutions that are passed and under the purview of each individual college and
- 73 school and to solicit their responses.
- 74 7. Supervise all elected officers and ensure they are discharging their responsibilities.
- 75 8. Attend all open sessions of the Board of Trustees and the Board of Trustees Executive Committee held in
- 76 Ithaca and report back to the Assembly on said meetings.
- 77 9. Appoint Assembly Parliamentarian and Executive Archivist.
- 78 10. Write and present annual SA report by the end of the term.
- 79 11. Consult with the Director of Elections regarding elections' advertising as long as the President is not eligible
- 80 for reelection.

81 Section 2: Executive Vice President

82 The responsibilities of the Executive Vice President are as follows:

- 83 1. Attend all SA meetings and act as Chair in the absence of the President.
- 84 2. Chair the Executive Committee
- 85 3. Assume the office of President should a vacancy arise.
- 86 4. Serve as Assembly correspondent in the absence of or on behalf of the President.
- 87 5. Attend all Assemblies' leadership meetings and meetings with Executive Staff.
- 88 6. Submit agenda items for leadership meetings after soliciting topics from Assembly members and be
- 89 responsible for the creation of the weekly agenda for Assembly meetings.
- 90 7. Coordinate and assist the undergraduate student UA delegation.
- 91 8. Supervise and assist all ad-hoc committees.
- 92 9. Track actions of the Assembly to ensure final disposition and confirm correspondence with appropriate units
- 93 when Assembly actions impact them.
- 94 10. Help initiate and organize lobby efforts at both the state and federal levels.
- 95 11. Be responsible for responding to questions or comments made during Open Microphone. Issues can be
- 96 delegated to other members of the Assembly.
- 97 12. Be responsible for keeping contact with University Relations and reporting on a regular basis to the SA on
- 98 issues that concern the student body.



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- 99 13. Oversee the Committees on Health and Wellness, Academic Affairs, the Environment, and Residential Life
100 by assisting and advising the committee chairs, attending meetings as necessary, and holding monthly
101 executive sessions with all committee chairs.
102 14. Plan fall retreat for committee chairs with the Vice President of Internal Operations.
103 15. Coordinate and supervise new member orientation with the Vice President of Internal Operations.

104 **Section 3: Vice President of Internal Operations**

105 The responsibilities of the Vice President of Internal Operations are as follows:

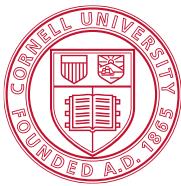
- 106 1. Attend all SA meetings and act as Chair in the absence of the President and Executive Vice President.
107 2. Assume the office of Executive Vice President should a vacancy arise.
108 3. Chair the SA when the Assembly is in executive session.
109 4. Chair the Executive Cabinet.
110 5. Monitor committee membership.
111 6. Coordinate and supervise all aspects of the SA cabinet in Willard Straight Hall.
112 7. Maintain and monitor SA attendance records and send warning notices to members who are in jeopardy of
113 violating the Assembly attendance policy.
114 8. Oversee all SA committees by assisting and advising the committee chairs, attending meetings as necessary,
115 and ensuring that any vacancies are filled
116 9. Enforce committee attendance and outreach requirements for all voting SA members.
117 10. Coordinate and supervise new member orientation with the Executive Vice President.
118 11. Supervise SA Liaisons.
119 12. Maintain relations with intercollegiate student organizations of which the SA is a member — e.g. Ivy Council,
120 SUNY Student Assembly.
121 13. Plan fall retreat for committee chairs with the Executive Vice President.

122 **Section 4: Vice President for Finance**

123 The responsibilities of the Vice President for Finance are as follows:

- 124 1. Serve as SA treasurer and report to the Assembly regarding Assembly balances in December and May.
125 2. Chair the Appropriations Committee.
126 3. Propose the Student Assembly's budget in the form of a resolution by one of the first two general assembly
127 meetings of each SA term.
128 4. Coordinate and chair meetings of Student Activity Fee recipients and draft proposal to SA regarding
129 establishing new fee, biannually.
130 5. Meet with GPSA members to discuss the Student Activity Fee Guidelines, which appear as Charter
131 appendices, at least once per semester.
132 6. Oversee the Financial Aid Review Committee and the Student Assembly Infrastructure Fund Commission by
133 assisting and advising the committee chairs and attending meetings as necessary.

134 **Section 5: Vice President for External Affairs**



Cornell University Student Assembly

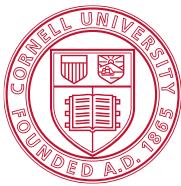
135 The responsibilities of the Vice President of External Affairs are as follows:

- 136 1. Coordinate constituency representatives' community outreach efforts (including, but not limited to, community forums, meetings with Deans, internal school governments, etc.)
- 137 2. Invite all relevant stakeholders to Student Assembly meetings, when the weekly agenda is released
- 138 3. Devise mechanisms for student organizations to become active members in the decision making process of
- 139 4. the SA; most importantly, committees.
- 140 5. Oversee the City and Local Affairs Committee and the Technology Committee by assisting and advising the
- 141 committee chair and attending meetings as necessary.
- 142 6. Chair the Communications and Outreach Committee
- 143 7. Consult with the Director of Elections regarding elections' advertising.
- 144 8. Arrange all advertising, posterizing, banners, social media, etc.
- 145 9. Serve as a liaison to relevant news sources
- 146 10. Serve as editor of SA newsletter to be sent over email to the entire undergraduate student body at least two
- 147 times/semester. The newsletter should include the current month's accomplishments and next month's plans,
- 148 accompanied by the name of a contact person to whom comments and questions may be addressed. Maintain
- 149 contact with Student Assembly alumni through distribution of the biannual Student Assembly newsletter to
- 150 any interested alumni.
- 151 11. ~~Monitor and maintain all aspects of the Student Assembly website at <http://cornellsa.com>.~~

153 Section 6: Vice President of Diversity and Inclusion

154 The responsibilities of the Vice President of Diversity and Inclusion are as follows:

- 155 1. Chair the Diversity and Inclusion Committee
- 156 2. ~~Serve as a direct link between the SA and the Office of Academic Diversity Initiatives, as well as the Center~~
- 157 ~~for Intercultural Dialogue;~~
- 158 3. ~~Undergo a diversity training session provided by Human Resources and/or OADI;~~
- 159 4. Prepare training sessions for the SA on addressing issues of diversity along with the Vice President of
- 160 External Affairs;
- 161 5. ~~Meet at least monthly with the Associate Vice Provost (OADI) and the Associate Dean of Students/Director~~
- 162 ~~of Intercultural Programs;~~
- 163 6. Meet on an as-needed basis with other administrators and staff concerning diversity initiatives;
- 164 7. Attend the Diversity Community meetings on a semesterly basis;
- 165 8. ~~Maintain communication with the individual diversity councils of the colleges;~~
- 166 9. Ensure that legislative acts of the SA are culturally inclusive;
- 167 10. Provide updates on the state of diversity at Cornell and work to align the SA with University initiatives;
- 168 11. Work with University-sponsored programs such as the Pre-freshmen Summer Program and Diversity
- 169 Hosting Month to introduce new students to the governance system of Cornell.
- 170 12. Coordinate with the Vice President of External Affairs to effectively communicate with groups that advocate
- 171 for underrepresented students on campus.
- 172 13. ~~Maintain communication with the Campus Planning Committee;~~
- 173 14. ~~Provide updates on the state of infrastructure and sustainability at Cornell and work to align the SA with~~



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174 ~~University initiatives;~~
175 ~~3. Provide the assembly updates on the status of the 2035 Carbon Neutrality Campus Initiative;~~
176 ~~4. Coordinate with the Vice President of External Affairs to effectively communicate with groups the~~
177 ~~progress of various infrastructural projects.~~

178 **Section 8 7: Director of Elections**

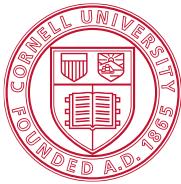
179 The responsibilities of the Director of Elections are as follows:

- 180 1. Chair the Elections Committee and report all the activities of said committee to the general SA.
- 181 2. Assume responsibility for all aspects of the Fall and Spring elections and coordinate all efforts with the
- 182 Director of the Office of the Assemblies, the VP of External Affairs, and the President.
- 183 3. Serve as SA correspondent for election matters.
- 184 4. Ensure that the Elections Committee is successfully completing the following tasks:
 - 185 a. Making every effort to ensure the greatest number of candidates for each available position,
 - 186 b. Ensuring all candidates are aware of and abiding by elections, campaigning, posterizing, and other
 - 187 Assembly and University policies,
 - 188 c. Coordinating and advertising an informal “Meet the Candidates Forum”,
 - 189 d. Coordinating and advertising opportunities for candidates to make public appearances,
 - 190 e. Coordinating and advertising public forums specifically for candidates to discuss any ballot referenda, if
 - 191 such forums are deemed necessary by the Executive Board,
 - 192 f. Contacting student organizations and informing them of the elections process and encouraging them to
 - 193 send delegates to elections activities in order to report candidates’ stances on relevant issues to their
 - 194 organizations,
 - 195 g. Ensuring that candidates have submitted pictures and statements
 - 196 h. Making every effort to achieve the highest possible voter turnout by advertising and assisting the Office
 - 197 of the Assemblies in the coordination of elections days.
- 198 5. Make sure, in conjunction with the VP of External Operations, that there are a substantial number of
- 199 potential ballot referenda to be considered for approval by the SA, and that all approved referenda are
- 200 advertised along with all elections activities described in #5 above (especially c. and e.).

201 **Section 10 9: Parliamentarian**

202 The Parliamentarian need not be an SA member. The office of Parliamentarian holds no special voting privileges. The
203 Parliamentarian also may not hold the President or Executive Vice President positions. The responsibilities of the
204 Parliamentarian are as follows:

- 205 1. Advise the President and committee chairs on questions of parliamentary procedure.
- 206 2. Classify new actions brought before the SA into the categories specified in Article III, Section 2, Item A of
- 207 the SA Charter
- 208 3. Upon a specific request by an SA voting member, the Parliamentarian shall give the Assembly his/her
- 209 recommendation on a parliamentary inquiry.



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- 210 4. The Parliamentarian shall present a workshop on parliamentary procedure and this charter to the incoming
211 assembly, preferably before the end of the spring semester but no later than the fourth week of the fall
212 semester.
213 5. The Parliamentarian shall count a hand vote to discern simple majority from the gallery, where all eligible
214 voters sit in a designated area.
215 6. The Parliamentarian shall coordinate with the Office of Assemblies to ensure that the SA governing
216 documents are public and reflect the changes made by the SA.

217 **Section 44 10: Executive Archivist**

218 The Executive Archivist need not be an SA member. The office of Executive Archivist holds no special voting
219 privileges. The Executive Archivist also may not hold the President or Executive Vice President positions. The
220 Executive Archivist shall be responsible for verifying the novelty or precedence of any proposed action or legislation
221 with Assembly members, or others, **bring brought** before the Executive Board.

222 **Section 42 11: Offices of Officers**

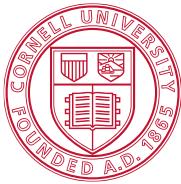
- 223 A. ~~Officers of the Student Assembly will each have independent offices titled respectively: "The Office of
224 the President, The Office of the Executive Vice President, The Office of the Vice President of Internal
225 Operations, The Office of the Vice President for Finance, The Office of the Vice President for Diversity
226 & Inclusion, The Office of the Vice President for External Affairs." Members of each office will aid their
227 respective officer in the execution of any requested tasks and duties. Members of each Office will be
228 appointed by the respective officer's discretion and will not require further Student Assembly approval.
229 Members of each Office will be included in both the general Student Assembly Listserv and the
230 Executive Board Listserv. Chiefs of Staff shall be allowed to sit in on Executive Sessions of the Student
231 Assembly.~~
222 B. Each Office is permitted to develop its own recruitment process. Relevant materials including, but not
233 limited to, application forms, candidate lists, recruitment methodology, and a list of the selected office
234 members shall be submitted to the Office of the Assemblies after the recruitment process has been
235 completed. ~~The reporting structure within an Executive Office will be established at the discretion of the
236 Executive Officer to whom the office belongs. If senior roles are established within Executive Offices,
237 the process by which individuals are appointed will be disclosed to the Office of the Assemblies.~~
238 a. Members of the office are not allowed to be ex-officio officers or voting members of the SA
239 b. Each roster will be approved by majority vote by the Student Assembly.

240 **ARTICLE IV: MEETINGS**

241 **Section 1: Regular Meetings**

242 Regular meeting times and places will be publicly announced at least 72 hours-prior to the scheduled meeting date.

243 **Section 2: Special Meetings**



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- 244 A. The President may convene special meetings of the SA to consider issues of immediate and pressing concern.
245 The President will also call a special meeting after being instructed to do so by six of the voting members of
246 the SA.
- 247 B. Conflicts- If there is a major conflict that affects a significant portion of the undergraduate student body,
248 such as a religious conflict, any member may direct the SA president to call a special meeting in lieu of the
249 regularly scheduled meeting. The request must be made 2 weeks in advance of the regularly scheduled
250 meeting at issue.

251 **Section 3: Organizational Meeting**

252 The first meeting of the academic year shall be known as the Organizational Meeting and shall be for the purpose of
253 adopting the schedule for regular meetings and approving the standing rules.

254 **Section 4: Informal meetings**

255 The SA shall hold an informal meeting as events warrant at the discretion of the Executive Board. This meeting will
256 be reserved for informal discussions between SA members and other interested parties, to set goals and priorities for
257 the upcoming weeks. No legislation can be decided upon during these informal sessions. The attendance policy will
258 remain in effect during the meeting.

259 **Section 5: Executive Session**

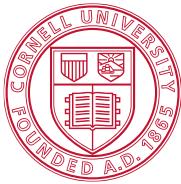
260 With the concurrence of two-thirds of the voting members in attendance, the SA or any of its committees may go into
261 executive session during a regularly scheduled meeting only to discuss confidential matters as defined by this Charter.
262 No policy determinations will be made in executive session. The Student Assembly may also hold executive sessions
263 for internal elections and planning purposes. Executive session shall be closed to non-voting, non-executive members
264 of the assembly. Community members may be invited by the assembly to participate in an executive session. Secret
265 ballot votes shall be reserved for executive sessions.

266 **Section 6: Quorum**

267 A quorum shall consist of a majority of the voting members of the SA.

268 **Section 7: Community Votes**

- 269 A. Should there only be one undergraduate ex-officio non-elected member in attendance, he or she will only be
270 allocated one vote.
- 271 B. The community clause may only be exercised on final votes of sense-of-body resolutions, which excludes (1)
272 funding and budgetary decisions, (2) amendments to the SA Charter and Standing Rules, (3) the ability to
273 make motions, (4) creation/dissolution of committees (5) selection of officers, committee members, and
274 liaisons from the popularly elected SA (i.e. allocation of the Student Activity Fee, approval of Parliamentarian,
275 Liaison to the Provost, etc.).



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- 276 C. Prior to the final vote of a resolution, qualifying undergraduate members of the community will be permitted
277 to cast their vote. The President will announce to the Assembly the collective vote of the gallery and liaisons
278 prior to the casting of popularly elected members' votes on any given sense-of-the-body resolution. Both
279 community votes will be allocated to the side that has a simple majority.
280 D. Any member of the undergraduate student body can request, at the beginning of a meeting, that the current
281 status of all students wishing to participate in a community vote be validated. Each member of the
282 community must then present their Cornell IDs to the Parliamentarian, who will subsequently validate their
283 status as undergraduates via the Cornell website.

284 **Section 8: Regularly Scheduled Meetings for Purposes of the Student Assembly 285 Attendance Policy**

- 286 A. Attendance at all organizational and specially scheduled meetings is required, when the Executive Committee
287 provides SA members at least 72-hours prior notice of the meeting.
288 B. Any member who fails to attend a required meeting or event shall be considered absent. Any late arrival or
289 early departure from a required meeting will result in a half-absence. This includes Executive Sessions.

290 **ARTICLE V: EXECUTIVE BOARD**

291 **Section 1: Composition**

292 The Executive Board shall be composed of the officers of the SA. The Executive Archivist, the Director of Elections
293 and the Parliamentarian serve as non-voting members of the Executive Board.

294 **Section 2: Duties**

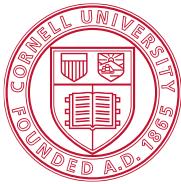
295 The Executive Board of the SA shall coordinate the actions of the SA to ensure its smooth operation, set the agenda
296 for the Regular Meetings of the SA and inform all relevant parties of Executive Cabinet decisions. Additionally, the
297 board shall send its minutes to all representatives within 24 hours of its meeting.

298 **Section 3: Meetings**

299 The Executive Board shall hold meetings at least once a week during the academic year. Special meetings of the Board
300 may be called by the Executive Vice President and shall be called upon the written request of four members of the
301 board.

302 **ARTICLE VI: COMMITTEES**

303 **Section 1: Creation and Maintenance of Committees**

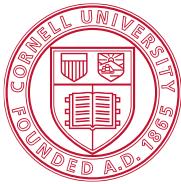


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- 304 A. Committees will be established with the adoption of a committee charge to be included in these bylaws. A
305 committee's charge must be adopted and placed in these Bylaws before its bylaws are to be considered.
306 Committee bylaws shall be adopted with a majority vote.
- 307 B. Any member of any SA committee or commission (except for the Appropriations committee, Executive
308 Committee, and Elections committee) who will be an undergraduate for the entirety of the following SA term
309 and who requests to maintain their membership during the transition from one SA term to the next may do
310 so at the discretion of the committee's outgoing chair. The chair of the committee or commission will
311 transmit the names of any returning members or commissioners to both the outgoing and newly elected Vice
312 Presidents of Internal Operations by the last day of classes in May. The Vice President of Internal Operations
313 will ensure that all returning committee or commission members are staffed and included on the appropriate
314 listserv once the new SA term begins on June 1st and will inform each chair of any returning members or
315 commissioners.
- 316 C. For the purposes of communication and collaboration, the President and all Vice Presidents of the Student
317 Assembly will serve as ex-officio non-voting members of all Student Assembly committees and commissions
318 on which they do not serve as voting members. This policy does not apply to the Appropriations Committee,
319 Infrastructure Fund Commission, and Elections Committee.

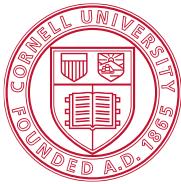
320 Section 2: Review Committees

- 321 D. Review Committees shall review all policies, programs, and actions and shall aid in the budget/program
322 planning process of sectors of the University that create policy directly affecting student life.
- 323 E. The Vice President for Student and Campus Life shall appoint a staff member to work with the chairperson
324 of certain review committee to assure proper functioning of the committee.
- 325 F. Undergraduate members of the review committees will be designated by the appropriate constituency bodies
326 and by application. All non-Student Assembly members will be subject to the approval of the SA.
- 327 G. Review committees will discuss program assessment/planning documents with the SA during the fall
328 semester as part of the committee's responsibility for the areas under their jurisdiction.
- 329 H. Review committees will be convened in the beginning of the fall semester by the VP Internal Operations.
- 330 I. Furthermore, the Student Assembly review committees reserve, can, and should exercise at their discretion
331 legislative authority over residential life policies of the University (i.e. the Department of Campus Life and the
332 Office of the Dean of Students). When exercising this authority, review committees are recommended to
333 consult the Residential Student Congress of Cornell.
- 334 J. **Committee on Dining Services** – The Committee on Dining Services will work to represent student
335 interests in the Cornell food system. The committee will consist of at least one faculty member, two Dining
336 student workers and/or Dining Student Sustainability Coordinators, two voting SA members, one
337 graduate/professional student, and at least ten additional students. The VP of Internal Operations for the
338 Student Assembly will recommend additional students to both the committee Chair and Executive Cabinet
339 for their approval. Additionally, the Director of Dining (or a designee) and the Budget Director of Dining
340 shall serve ex-officio. The Chair, who does not have to be a SA member, will work with the Director to select
341 relevant administrators and staff to be present at meetings. Members will collectively review the policies and
342 initiatives of Dining Services, and make recommendations to Student Assembly and Dining Services
343 leadership for improving existing policies or integrating new ideas.



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- 344 K. **Student Health Advisory Committee** – The committee will work in conjunction with Cornell Health to
345 examine healthcare policies, improve student health, wellness, and safety, and act as a form of open
346 communication between student voices and Cornell Health administration. The committee will consist of a
347 Steering Committee, which is made up of a SA & GPSA co-chair, committee chair(s) from each respective
348 sub-committee, a SHBAC liaison, an SDS liaison, and designated Cornell Health administration. The
349 recognized subcommittees of the Student Health Advisory Committee are: Patient Care, Sexual Health and
350 Gender Services, Health and Wellness, Student Health Benefits, and the Mental Health Standing Committee.
351 The SA co-chair will be held by a member of the SA and the committee will be under the supervision of the
352 SA & GPSA co-chairs.
- 353 **Health and Wellness Committee** – ~~The Committee will develop initiatives and plan events on campus that
354 promote student health, wellness, and safety. The committee will engage organizations relevant to the committee's
355 mission including Cornell police, Gannett Health Services, the Skorton Center, CUEMS, Minds Matter and any
356 other organizations deemed relevant by the committee chair or Executive Vice President. The committee's chair
357 in collaboration with the Executive Vice President will develop a functional structure for the committee and any
358 additional positions shall be filled by the chair and Executive Vice President. The Health and Wellness Committee
359 will also address student concerns with campus safety by coordinating with the University Assembly when
360 necessary. The chair position can be held by any member of the Cornell undergraduate student population, and
361 the committee will be under the supervision of the Executive Vice President~~
- 362 L. **Environmental Policy and Planning Commission** – The commission will research issues affecting the
363 campus and its surrounding area, as well as provide recommendations for reducing Cornell's environmental
364 impact. The Environmental Policy and Planning Commission will be charged with creating new legislation
365 and enforcing past environmental legislation. This commission is also charged with providing environmental
366 education and outreach in order to better inform students and the campus community about the campus's
367 environmental impact and sustainability issues. The Environmental Policy and Planning Commission will
368 work closely with students, administrators, student environmental organizations, the Cornell Sustainability
369 Office, the Campus Planning Committee, the Campus Infrastructure Committee, and the City and Town of
370 Ithaca Sustainability to better recognize and address the environmental concerns of the campus and its
371 community as well as to encourage collaboration in working toward the creation of a more sustainable
372 environment. The chair position can be held by any member of the Cornell undergraduate student population
373 and the committee will be under the supervision of the Executive Vice President.
- 374 M. **City and Local Affairs Committee** – This committee will advocate on behalf of students' interest at the city
375 and county government levels. In addition to its advocacy work, the committee will organize events that
376 foster a sense of engagement in the Ithaca community for Cornell students. The chair position can be held
377 by any member of the Cornell undergraduate student population and the committee will be under the
378 supervision of the Vice President of External Operations.
- 379 N. **Academic Policy Committee** – The committee will advise the Student Assembly on all academic matters at
380 Cornell. Committee members will research, review, recommend, and develop projects to improve academic
381 life for the student body. This committee will work closely with the Dean of Students and the Faculty Senate
382 to ensure that students' concerns related to academic policy are voiced effectively to university officials. The
- 383



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384 chair position can be held by any member of the Cornell undergraduate student population and the
385 committee will be under the supervision of Executive Vice President.

386 **O. Financial Aid Review Committee** – The committee will examine the financial aid policies of Cornell
387 University. It shall also be responsible for the administration of the Student Helping Students grant. The
388 committee shall consist of a chair, up to two SA members, between five and ten undergraduate students, at
389 least four-fifths of whom receive some form of institutionalized financial aid. The Associate Vice Provost for
390 Enrollment, the Directors of Financial Aid, the Associate Director of Financial Aid for Customer Service and
391 Community Relations, a counselor from the Office of Financial Aid, two faculty members, and the Vice
392 President for Student and Academic Services shall serve as ex-officio non-voting members. This committee
393 will be under the supervision of the Vice President for Finance.

394 **P. Student Assembly Committee on IT Governance** – The Student Assembly Committee on IT Governance
395 (~~SACIG~~) is charged with the responsibility of exercising oversight over Cornell University's information
396 technology services and policies that affect student life. ~~SACIG~~ shall function to represent student interests in
397 the university IT governance process by conducting reviews of existing and future policies set by Cornell
398 Information Technologies (CIT), the Office of the Chief Information Officer (CIO), college and unit IT
399 service groups, and any other relevant university authorities, as empowered by provisions in Article III,
400 Section 1 of the Student Assembly Charter. This committee shall be governed by its bylaws, approved
401 following Article VI, Section 1, Clause A of the Student Assembly Bylaws at the beginning of each Student
402 Assembly term. The committee bylaws may be amended as necessary when requested by its chair and the
403 amendments have been approved following the aforementioned Clause A. Should this committee fail to
404 approve its bylaws at the beginning of a Student Assembly Term, its most recently approved bylaws shall take
405 effect until new amendments are approved. The Student Assembly, when appointing liaisons and delegations
406 to other shared governance bodies or the administration to represent students regarding matters of IT
407 governance, should make reasonable efforts to nominate them from the members of ~~SACIG~~.

408 ~~SACIG shall consist of no more than 5-1 voting members, with the chair:~~

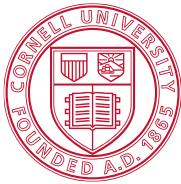
- 409 ~~• A chair, an undergraduate student with an interest in computing and technology, elected by the~~
- 410 ~~voting members of the Student Assembly~~
- 411 ~~• Two computing and information science (CIS) representatives – voting members representing~~
- 412 ~~the interests of the CIS community at Cornell – consisted of one appointed by the Association~~
- 413 ~~of Computer Science Undergraduates (ACSU) and another by Women in Computing at Cornell~~
- 414 ~~(WICC), from among students planning to major in, or majoring in the fields of computer~~
- 415 ~~science, information science, or statistical science, and~~
- 416 ~~• Two general representatives – voting members representing the general interests of~~
- 417 ~~undergraduates – appointed by the chair from among undergraduate students and confirmed by~~
- 418 ~~the Student Assembly Executive Cabinet~~

419 ~~During the staffing process of this committee, it shall be the chair's duty to publicize the~~

420 ~~appointment process and schedule to CIS student organizations at Cornell to ensure that groups~~

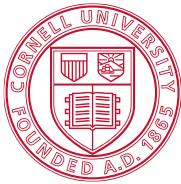
421 ~~without organizational representative positions on this committee are equally represented.~~

422 423 424 Section 3: Operational Committees



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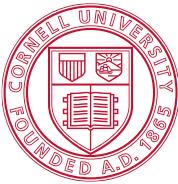
- A. Operational Committees shall maintain the proper functioning of the internal organization of the SA, and shall therefore facilitate the full expression of the SA's responsibilities to the Cornell student body.
- B. Operational committees shall be convened in the beginning of the fall semester, or when the committee's function prescribes, by the Committee on Committee Structure (or its successor body) in coordination with interested SA voting members.
- C. **Appropriations Committee** – The Appropriations Committee of the SA is the financial branch of the SA. It reviews all requests for SA funding as well as the policies and guidelines regarding the Student Activity Fee and those organizations, which receive funding from it. The Committee shall consist of 8 voting members of the SA, to be selected by the Assembly at large during their organizational meetings; the VP Finance, who shall serve as Chair; and 7 undergraduates at-large to be selected by the Executive Cabinet. The Director of the Office of the Assemblies or their designee shall serve as an ex-officio non-voting member. No SAFC Commissioners shall serve as voting members of the Committee. Quorum shall be defined as a simple majority of all voting members. A designee of the chair shall take minutes at all meetings.
- a. ~~Organizational Finance Review Committee – The Financial Organization Review Committee (FORC) operates as a subcommittee of the Appropriations Committee. The Committee will be responsible for working with the Student Activities Finance Commission (SAFC) to review all organizations receiving SAFC funding and all organizations that apply for first time SAFC funding. The Committee will consist of 3 members of the SA Appropriations Committee and 2 SAFC commissioners. FORC will meet regularly on an as needed basis but will hold at least one meeting each Spring semester that will include a full audit of all existing SAFC funded organizations. FORC will review new organizations applying for SAFC funding to determine (1) if there is an existing SAFC funded organization that fulfills the new organization's purpose and mission, (2) if there is an existing club that has identical or overlapping officers and/or advisor, and (3) whether the organization needs funding from SAFC to function or can significantly benefit from access to SAFC funding. FORC will audit organizations currently funded by SAFC to check (1) if any organizations have identical or multiple overlapping officers and advisor, and (2) if there are any organizations that receive funding from multiple Orgsync profiles but represent the same group. If an organization is found to clearly fall into any of these categories, FORC can by majority vote declare that the organization in question is no longer in good standing with SAFC, making the organization not eligible for SAFC funding. Any FORC decisions can be appealed to the Appropriations Committee and overruled by a majority vote of the Appropriations Committee.~~
- D. **Student Assembly Infrastructure Fund Commission** – The SAIF Commission (SAIFC) of the SA is responsible for evaluating applications for funding through the SAIF. The rules governing the operation of the SAIFC are contained in Appendix C of the SA Charter. The Commission shall consist of at least 12 and no more than 17 commissioners. The commissioners must include five voting members of the SA, consisting of a Chair, who will be the Vice President of Infrastructure of the SA, three Assembly members elected during the Assembly's Spring organizational meetings, and one New Student voting member of the SA, internally elected by the Assembly following the Fall election. The remaining commissioners will consist of at least seven and no more than twelve undergraduate students who are either returning commissioners or are selected from a pool of applicants and approved by the Executive Cabinet, with the exact number of commissioners to be set at the discretion of the Chair of the Commission and the Executive Cabinet of the SA. No SAFC Commissioners shall serve as voting members of the SAIFC (with the exception of the Vice President for Finance). No more than 2 of the voting Student Assembly members on the SAIFC may also be



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- 468 voting members of the Appropriations Committee and no more than 4 of the total voting members on the
469 committee may be voting members of the Appropriations Committee. Quorum shall be defined as a simple
470 majority of all staffed voting members. Upon request, a written summary of the meeting will be provided by
471 the chair. The Vice President for Finance and Vice President of External Affairs shall serve ex-officio as
472 non-voting members of the Commission. The Director of the Office of the Assemblies or their designee shall
473 serve as an ex-officio non-voting member.
- 474 E. **Communications and Outreach Committee** – The Communications and Outreach Committee helps to
475 bridge the disconnect between campus and the Student Assembly. The Assembly strives to foster
476 collaborative student activities, as well as inform the student body about the Student Assembly initiatives,
477 meetings, and resolutions. The committee will ensure a direct and ever present link between students active in
478 campus government, the administration, and students at-large and will relay student interest to the SA. The
479 committee will assist in furthering the outreach efforts of the assembly by aiding in the coordination of SA-
480 sponsored events including, but not limited to conducting polls, referenda, community outreach forums,
481 designated constituency events, and hearings. The committee will also assist in coordinating efforts and
482 devising strategies to involve more non-voting members in the decisions and events of the SA. The Assembly
483 plans recreational events for students. The SA Vice President of External Affairs will serve as Chair of the
484 Committee.
- 485 F. **Elections Committee** – The committee will coordinate and implement regularly scheduled and special
486 elections of the SA and directly elected undergraduate representatives to the UA. The SA Director of
487 Elections shall serve as chair with a vote only in the event of a tie. The committee consists of ten voting
488 members, of whom less than half may also be members of the SA. At one of the first two SA meetings of
489 each academic year, the Executive Cabinet will present a slate of proposed members to the SA for
490 confirmation, which the SA must approve or disapprove in its entirety. The Executive Cabinet may fill any
491 subsequent vacancies without confirmation by the SA. No person may be a candidate in an election
492 supervised by the committee in the same academic year when the person served as a voting member of the
493 committee. All committee meetings will be closed. Only voting members will be permitted to attend the
494 meetings unless specifically invited by the Director of Elections. This committee will be chaired by the
495 Director of Elections of the Student Assembly.
- 496 G. **Executive Cabinet** – The committee shall staff any vacant committee positions the Student Assembly (SA) is
497 empowered to staff during meetings in early fall. The committee shall re-evaluate the committee application
498 outreach plan at the end of every spring term. The committee shall also evaluate SA committees' end of the
499 year report; and determine if the SA committee and/or their composition need to be changed. The
500 committee shall be charged with creating and enforcing an attendance policy for all committees. The
501 membership of this committee shall include the SA's President, Executive Vice President, Vice President for
502 Finance, Vice President of External Affairs, Vice President of Internal Operations, Vice President of
503 Diversity and Inclusion, and all SA committee chairs. Ex-officio membership shall be granted to the Director
504 of the Office of Assemblies. The VP Internal of Operations shall serve as chair. The VP of Internal
505 Operations shall be responsible for consulting with chairpersons of committees and recommending
506 candidates for vacant committee positions to the Executive Cabinet. The Executive Cabinet shall assume the
507 duties and responsibilities of the Student Assembly Staffing Committee, as referred to in other documents.

508 Section 4: Diversity

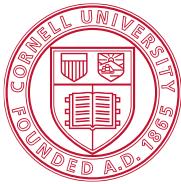


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- 509 A. **Diversity and Inclusion Committee** – The committee shall serve as the body through which the SA, the
510 diversity councils of the undergraduate schools and colleges, the Office of Academic Diversity Initiatives
511 (OADI), and the Center for Intercultural Dialogue coordinate their efforts to promote awareness and
512 understanding of the increasing importance of diversity and create an environment that brings together
513 diverse perspectives and fosters diversity of thought. The charge of the Diversity and Inclusion committee
514 will be to:
- 515 a. To be a meeting grounds for interested students to meet members of the administration to
516 brainstorm, formulate and lead implementable policies in the field of diversity and inclusion.
- 517 b. To review the efforts of the Diversity Committee and diversity councils of the colleges.
- 518 c. To provide a brief report of its progress to be presented by the Vice President of Diversity &
519 Inclusion to the SA General Body by the final meeting in the fall semester, as well as a full report to
520 include (but not limited to) the goals of the academic year, the strategies devised for achievement of
521 these goals, the progress of UDC initiatives, college- specific initiatives, obstacles, and potential goals
522 for the next academic year to be presented in the same manner at the final meeting of the spring
523 semester.
- 524 d. Composition
- 525 i. The Diversity and Inclusion Committee will aim to be a collective voice of the diversity of
526 backgrounds, cultures, ethnicities, gender identities, races, religions, and sexual orientations
527 represented at Cornell.
- 528 ii. Non-SA student representation: student members of the committee may be recruited from
529 institutions and organizations such as the diversity councils of the colleges, Women's
530 Resource Center, Center for Intercultural Dialogue, ALANA, Haven Executive board,
531 Cornell Outdoor Education, International Student Union and any member of the Cornell
532 student body who is interested in diversity initiatives.
- 533 iii. Student Assembly representation: SA LGBT Liaison at-large, Women's representative,
534 International representative, both Minority Liaisons, First Generation Students
535 Representative, and the Vice President of External Affairs are required to be members of the
536 committee.
- 537 iv. ~~Administrative representation: this committee shall consist of at least one staff representative
538 from each of the diversity councils of the colleges; an OADI staff member; a staff
539 representative from the Mario Einaudi Center for International Studies and a staff
540 representative of the Center for Intercultural Dialogue. The committee is required to meet
541 its staff representatives at least once every month in the academic year.~~
- 542 e. Structure
- 543 i. The Vice President of Diversity and Inclusion of the Student Assembly will chair the
544 Diversity and Inclusion committee

545 Section 5: Special Committees

- 546 A. **Student Health Advisory Committee** – ~~This committee shall be jointly established between the
547 Student Assembly, Graduate and Professional Student Assembly, and Cornell Health. It shall be
548 chaired by one member from the SA and one member from the GPSA. Cornell Health will retain
549 three standing members. Student Membership shall consist of 15 seats, 8 members selected from the~~



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550 ~~SA, with 3 being SA voting members and 5 being non-SA voting members, and 7 from the GPSA.~~
551 ~~Additional staff from Cornell Health will be brought to the committee on an ad-hoc basis. Areas of~~
552 ~~focus for the committee will include, but are not limited to, physical health, mental health, and~~
553 ~~outreach and communication. Necessary communication between the Student Health Benefits~~
554 ~~Advisory Committee will occur on an ad-hoc basis.~~

556 ARTICLE VII: COMMUNITY RIGHTS AND CONFIDENTIALITY

557 Section 1: Community Rights

558 The SA and its committees shall respect and protect the rights of individual members of the Cornell community. All
559 members of the community, who do not otherwise have an appointed or elected position on the student assembly,
560 have the right to add a resolution to the Student Assembly Agenda as a sponsor (without the requirement of having a
561 member of the assembly being a sponsor) after gaining the approval of a Student Assembly committee through a
562 majority vote or after procuring the written signature of at least a majority of seated SA members and presenting it to
563 the SA President or their designee for verification at least 48 hours before the meeting at which the resolution is to be
564 introduced. Resolutions that appear on the agenda using either of these methods may not have more than 3 sponsors
565 who are not Student Assembly members of Student Assembly committee chairs.

566 Section 2: Confidentiality

567 When a subject under discussion or examination requires the use of personal confidential information, all reasonable
568 efforts shall be made to safeguard the confidentiality of this information. Confidential information is meant to include
569 any and all information that, if publicly exposed, would endanger the privacy, safety, or security of any member of the
570 Cornell community (students, faculty, and staff), or constitute a breach of any individual right guaranteed by the
571 University, the State of New York, or the federal government.

572 Section 3: Infringement of Confidentiality

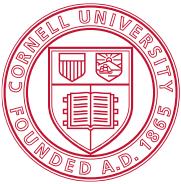
573 If any member or group of the University feels that any action of the SA or its committees is infringing upon that
574 person's or that group's rights under this Article, then that person or group may appeal to the Judicial Codes
575 Counselor (JCC) to determine whether probable grounds exist for a complaint. By majority vote, the SA may suspend
576 any actions related to an appeal to the JCC until the JCC makes a final ruling on the appeal.

577 ARTICLE VIII: PROGRAMS AND ACTIVITIES

578 Section 1: Public Events and Campus Forums

579 The SA shall conduct at least one public event or forum per semester at alternating locations on campus. These
580 public events or forums shall include administrators related to a particular topic of current student interest.

581 ARTICLE IX: PARLIAMENTARY AUTHORITY

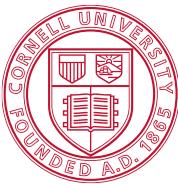


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582 The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the SA in all cases to
583 which they are applicable and in which they are not inconsistent with the Charter, Bylaws, Standing Rules, and any
584 special rules of order the SA may adopt.

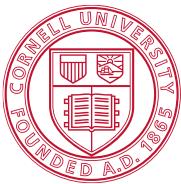
585 **ARTICLE X: AMENDMENTS**

586 These bylaws may be amended at any regular meeting of the assembly by a two-thirds vote of the members present,
587 provided that the amendment has been submitted in writing at the previous regular meeting. Amendments may be
588 presented to the assembly by voting members and by community petition with at least 100 Cornell undergraduate
589 student signatures.



Cornell University Student Assembly

Originally Presented on:	(9/5/2019)
Type of Action:	Internal Policy
Status/Result:	New Business



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- 45
46 Joseph Anderson '20
47 *President, Student Assembly*
48
49 Cat Huang '21
50 *Executive Vice President*
51
52 Moriah Adege '21
53 *Vice President for Finance, Student Assembly*
54
55 Daniel Hirsch '20
56 *Co-Chair, Student Activities Funding Commission*
57
58 Heather Huh '20
59 *Co-Chair, Student Activities Funding Commission*
60
61
62 *(Reviewed by: Executive Committee, 5-0-0, 09/03/2019)*