



Organization	Willard Straight Hall Student Union Board
2016-2018 Allocation	\$2.14
2018-2020 Request	\$0.50
Appropriations Recommendation	<b>\$0.50</b>

### Rationale of the Committee

The Appropriations Committee recommends funding Willard Straight Hall Student Union Board (SUB) \$0.50 for the 2018-2020 By-Line Funding Cycle. The Committee commends the recent restructuring efforts that the new executive board has undertaken and we recommend that they consider this report from the Committee as a full endorsement of their hard work. SUB and the Committee believe that this amount of funding will be enough to provide support for Willard Straight Hall themed activities for the undergraduate student community, as they plan to spend approximately \$25,000 per year for the next two years, and currently have approximately \$37,000 in reserves, unreported on their balance sheet.

The Committee has a few recommendations for ways to improve their organizational efficiency for the 2018-2020 By-Line Cycle, after which SUB expects to ask for an increase. Firstly, we recommend working with members of the Appropriations Committee to develop a spreadsheet that can accurately reflect the total amount of funds allocated to each budget category, as opposed to rough estimate based on historical funding projections that may or may not have materialized. Secondly, we expect that when an organization proposes spending on a certain budget item, that it actually will spend that proposed amount on said budget item. We also highly recommend reporting income. However, we commend SUB for providing us their operating account which was useful in verifying some of their past projections.

On this point, some members of the Committee expressed serious reservations about continuing to fund an organization that does not spend approximately what it proposed to spend on each budget category and on each event. We intend on working with SUB intensely in the spring to develop a sustainable, long-term budget model that will assist its executive board in providing programming in WSH Hall. Some members also expressed reservations about the following budget items and we *strongly* advise SUB against spending \$400 on silver plates, \$150 on senior graduation gifts for 3-6 people, and \$750 on chocolate dipping items, for example. Additionally, we strongly encourage investing in better attendance tracking mechanisms and reporting accurate figures on the by-line applications. In informal meetings with members of the Committee, we found that the attendance figures reported for some events were double what the actual attendance was. Finally, we want to remind SUB that these recommendations apply to the reserve account funds as well as the actual activity fee disbursements.

Overall, the Committee is pleased with the new direction of SUB, as it has made many changes under its new leadership. We are pleased to continue to provide support for SUB and we look forward to working with them further in the spring to discuss Appendix B guidelines.

## Vote Totals

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The Committee votes down, from the highest number proposed to the lowest, to give the group the advantage. The vote totals from the Committee were as follows:

<b>Amount</b>	<b>Vote</b>
\$0.50	7-3-1

**Respectfully submitted,**

**Gabe Kaufman**

*Vice President for Finance*